

# ***ZION EVANGELICAL LUTHERAN CHURCH*** ***TAMAQUA, PENNSYLVANIA***



**Sunday School – 1875/ Organized – 1876/ Incorporated - 1899**

*Our Mission: Empowered and Inspired by God to bring others to Christ.*

**ANNUAL BROCHURE OF REPORTS FOR 2024**

**Annual Meeting, February 9, 2025**

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**ZION EVANGELICAL LUTHERAN CHURCH**

**Tamaqua, PA 18252**

**Annual Congregational Meeting Agenda**

Meeting Date: Sunday February 9, 2024

Regular

Special Meeting

**CALL TO ORDER**

- Devotions – Rev. Cindy L. White
- Establishment of Quorum – All attendees must sign in. 30 voting members are required for meeting.
- Welcome & Introduction of Church Council & Staff

**COUNCIL SECRETARY**

- Minutes – Adoption of Minutes of February 2024, & December 2024 Congregational Meetings

**RECEPTION OF FINANCIAL REPORTS**

- Treasurer – Dave Gensure
- Financial Secretary – Ann Marie Hadesty
- Audit
  - Motion to accept Financial Reports

**RECEPTION OF COMMITTEE REPORTS**

- Committee Chairs – Introduce Yourself, & 2024 Highlights and/or future goals
- Comments and/or questions, Information to add
  - Motion to accept Committee Reports

**STATE OF CONGREGATION**

- Attendance Report
- Giving Step Report
- President’s 2024 Summary
- President’s 2025 Goals

**OLD BUSINESS/DISCUSSION**

- Capital Campaign/Building Restoration/DeGruchy Bids for Restoration Project
- Licensed Lay Minister Candidate Updates

**NEW BUSINESS/DISCUSSION**

- Northeastern Pennsylvania Synod Loan Opportunity – Building Restoration
- Pastor’s Goals 2025
- Vote for Building Restoration Next Steps

**ADJOURNMENT**

**CLOSING DEVOTIONS** – Rev. Cindy L. White

# ZION EVANGELICAL LUTHERAN CHURCH - PARISH STAFF 2025

Rev. Cindy L. White – Pastor  
 Sandra Mehalko – Parish Musician  
 Melody Gensure – Parish Administrator  
 David Gensure – Treasurer  
 Ann Marie Hadesty – Financial Secretary  
 Michael Haspe - Christian Education Director  
 Kimberly Eckert & Sandra Graham – Sextons

## CONGREGATIONAL COUNCIL:

| NAME:              | TERM            | ENDING   | POSITION/COMMITTEE /SERVICE TO CHURCH                       |
|--------------------|-----------------|----------|---|
| Michael Haspe      | 2nd             | 12/31/25 | President / Christian Education/Worship & Music / Property  |
| Brian Lawfer       | 2nd             | 12/31/26 | Vice President / Greeter Coordinator/ Property / Youth/ VBS |
| Amanda Hascin      | 1 <sup>st</sup> | 12/31/27 | Secretary / VBS   |
| Arlene Derr        | 2nd             | 12/31/26 | Culinary / People's Pantry / Outreach                       |
| Glen Fritzinger    | 2 <sup>nd</sup> | 12/31/25 | Culinary / Outreach / Usher                                 |
| Thomas Graham      | 1 <sup>st</sup> | 12/31/26 | Youth Advocate/ Acolyte                                     |
| Carol Hartung      | 1 <sup>st</sup> | 12/31/25 | Choir / Culinary / Blessings Thrift / Altar Guild           |
| Brittany Scalfani  | 1 <sup>st</sup> | 12/31/26 | TBD   |
| Mary Ruth Taylor   | 2 <sup>nd</sup> | 12/31/25 | Culinary / Outreach / Mutual Ministry / Choir               |
| Michelle Valentine | 1 <sup>st</sup> | 12/31/27 | Narcan Ministry/ Outreach                                   |
| Shelly Woodring    | 1 <sup>st</sup> | 12/31/27 | Culinary/ VBS   |

## COMMITTEE LEADERSHIP CONTACTS:

|   |   |  |
|---|---|--|
| <b>Altar Guild</b>                        | Sandy Graham                                      | 570-449-1092   |
| <b>Acolyte Director</b>                   | Joe Ansbach                                       | 717-466-3901   |
| <b>Blessings Thrift Sale</b>              | Judy Brennan                                      | <a href="mailto:jdymatteo@yahoo.com">jdymatteo@yahoo.com</a>   |
| <b>Capital Campaign</b>                   | <b>VACANT</b><br><i>(Michael Haspe – Interim)</i> | <a href="mailto:zionlutheraneducation@gmail.com">zionlutheraneducation@gmail.com</a>   |
| <b>Catechetical /First Holy Communion</b> | Michael Haspe<br>Pastor Cindy White               | <a href="mailto:zionlutheraneducation@gmail.com">zionlutheraneducation@gmail.com</a><br><a href="mailto:loupastor4@gmail.com">loupastor4@gmail.com</a> |
| <b>Christian Education Director</b>       | Michael Haspe                                     | <a href="mailto:zionlutheraneducation@gmail.com">zionlutheraneducation@gmail.com</a>   |
| <b>Congregational Life</b>                | Deb Davies  | <a href="mailto:debdavies@yahoo.com">debdavies@yahoo.com</a>   |
| <b>Culinary</b>                           | Glenn Fritzinger                                  | <a href="mailto:Frit5157@ptd.net">Frit5157@ptd.net</a>   |
| <b>Endowment</b>                          | Sandy Mehalko                                     | <a href="mailto:joesan@ptd.net">joesan@ptd.net</a>   |
| <b>Finance</b>                            | Bob Jones   | <a href="mailto:Rjones4621@aol.com">Rjones4621@aol.com</a>   |
| <b>Generosity</b>                         | George Taylor                                     | <a href="mailto:Gtay200@verizon.net">Gtay200@verizon.net</a>   |
| <b>Mutual Ministry</b>                    | Pastor Cindy White                                | <a href="mailto:Loupastor4@gmail.com">Loupastor4@gmail.com</a>   |
| <b>Narcan Ministry</b>                    | Michelle Valentine                                | <a href="mailto:azaleamichelle02@gmail.com">azaleamichelle02@gmail.com</a>   |
| <b>Outreach</b>                           | George Taylor                                     | <a href="mailto:Gtay200@verizon.net">Gtay200@verizon.net</a>   |
| <b>Property</b>                           | <b>VACANT</b><br><i>(Brian Lawfer – Interim)</i>  | <a href="mailto:Bripa99@hotmail.com">Bripa99@hotmail.com</a>   |
| <b>Worship &amp; Music</b>                | Sandy Mehalko                                     | <a href="mailto:Joesan@ptd.net">Joesan@ptd.net</a>   |
| <b>Vacation Bible School</b>              | Michael Haspe                                     | <a href="mailto:zionlutheraneducation@gmail.com">zionlutheraneducation@gmail.com</a>   |
| <b>Youth Group</b>                        | Brian Lawfer<br>Michael Haspe                     | <a href="mailto:Bripa99@hotmail.com">Bripa99@hotmail.com</a><br><a href="mailto:zionlutheraneducation@gmail.com">zionlutheraneducation@gmail.com</a>   |

**ZION EVANGELICAL LUTHERAN CHURCH**  
**Tamaqua, PA 18252**  
**Annual Congregational Meeting Minutes**  
**Meeting Date: Sunday February 11, 2024**

Council President Micheal Haspe called the meeting to order. A quorum was established with 38 members in attendance. Pastor Cindy White opened with prayer

**Welcome and introduction to Church council and Staff:**

Micheal Haspe-President, Brian Lawfer-Vice President, Ernie Henritzky-Secretary, Judy Brennan, Arlene Derr, Glenn Fritzingler, Mary Ruth Taylor, Carol Hartung, Brittany Voelpel, Thomas Graham, Steve Ristila

Staff:

Melody Gensure – Parish Administrator

Dave Gensure – Treasurer

Ann Marie Hadesty – Financial Secretary

Sandra Mahalko – Parish Musician

Cindy White – Pastor

Adoption of minutes of February and December 2023 Congregational meetings were approved on the motion of Mary Ruth Taylor, second by Mark Valentine. All in favor, nobody opposed.

**Reception of Financial Reports:**

All finance reports were accepted on the motion by Melody Gensure, second by Gerry Ziegler. All were in favor, nobody opposed.

It was pointed out by Micheal Haspe that the outline in the weekly bulletin is not clear as the Endowment fund and other funds fill the budget gap.

**Reception of Committee Reports and Other reports:**

Committee Chairs and members present were introduced to all in attendance.

Sandy Mehalko spoke to the congregation. She thanked the Cantors and Lecterns for keeping with the schedule.

Art Connelly announced that Joe Ansbach is assisting him with the acolytes.

George Taylor commented about intention cards. Only received 27 so far. He explained how it helps get an idea what income can be from the members.

All reports were accepted on the motion by Darlene Fetterman, second by Tiffany Warden. All present were in favor, nobody opposed.

**State of the Congregation:**

Attendance and Giving Step reports were accepted on the motion by Rochelle Evanousky, second by Melody Gensure. All were in favor, nobody opposed

Council President's 2023 summary was printed on page 12 of the brochure but Micheal also gave the congregation a summary of what was written.

Micheal Haspe spoke of his goals for 2024 and how he will work to stay spiritually focused but also stay aware of the financial challenges.

### **Old Business/Discussion**

No old business discussed

### **New Business/Discussion**

Pastor Cindy White shared her goals for 2024 and will post a written copy.

Micheal Haspe and Pastor Cindy spoke of the Licensed Lay Ministry (LLM) and how Licensed Lay Ministers serve their congregation. Micheal Haspe is looking forward to his journey to become a Licensed Lay Minister. They also talked about the 6261 Ministry which is a program outlined by the NE Pa. synod which stands for 6 congregations sharing 2 full-time pastors, 6 lay leaders, and 1 full-time deacon.

Micheal Haspe would like to add a Contemporary Worship service on a Sunday afternoon, possibly 2:00, in the gathering room. He explained that it would be different from our current Saturday evening service. Micheal also shared information on a book titled "Growing Young"

Dave Fetterman asked if there will be a Capital Campaign meeting in the future. Micheal replied yes but a date has to be decided. Micheal also informed the congregation that the Capital Campaign committee is in need of a chair person.

Dave Fetterman asked if Council is interested in what is happening in the Tamaqua community and possibly posting in the bulletin. Micheal answered yes to being interested. With that being said Dave asked how members involved in other community organizations and events can share info with Zion. Michael answered that Melody needs to be informed and then the information could be shared on the bulletin board in the church or possibly in the bulletin.

Gail Jones asked if she could get information about the needs of Zion's home bound so she can better aid those people through he and Bob's ministry. Pastor Cindy answered that she is not to share information due to privacy. Gail then announced that people can tell her of others' needs and that they will do for all, not just members. The people who receive are grateful. Pastor Cindy commended Gail and Bob Jones for what they do.

A motion to adjourn was made by Mark Valentine, second by Mary Ruth Taylor

The meeting ended with The Lord's Prayer

Submitted respectfully by Ernie Henritz, Council secretary

**ZION EVANGELICAL LUTHERAN CHURCH**

**Tamaqua, PA 18252**

**December 2024 Annual Fiscal Meeting Minutes**

Meeting Date: Sunday December 1, 2024

Regular ( ) Special meeting (X)

**CALL TO ORDER**

Council President Micheal Haspe called the meeting to order 10:15 am

- Devotions: Pastor Cindy White opened with a prayer
- Roll Call: 34 members signed in and attended. A quorum was met.

**2025 Budget**

- 2025 Budget: Copies of the proposed 2025 budget were on hand and available for all in attendance. Micheal Haspe informed the congregation of changes to the proposed Budget and the reasons for those changes. The floor was opened for questions from all in attendance but there were no questions.

Joseph Voelpel made a motion to accept the 2025 budget, seconded by Mary Ruth Taylor.

All present were in favor, no one opposed or abstained

**2025 Congregational Council Nominees**

- 3 nominees for 2025 Council: Amanda Hascin, Michelle Valentine, and Shelly Woodring were on the ballot along with 2 write-in lines.

A motion was made by Sharon Haldeman to accept all 3 nominated by acclamation, Glenn Fritzing seconded the motion. All present were in favor, no one opposed or abstained. There were no others nominated than the 3 named.

**ADJOURNMENT**

A motion to adjourn the meeting was made by Arlene Derr, second by Laura Fullmer.

All were in favor, Meeting adjourned

Submitted respectfully by Ernie Henritzy, Council secretary

## PASTOR'S REPORT FOR 2024

My goals for 2024 were:

1. Transitioning from full time at Zion to half time. Proposed days to serve Zion are Wednesdays and Thursdays. I will be officiating for Saturday and Sunday services as usual.
2. Supporting Michael Haspe's Licensed Lay ministry program with trainings and opportunities for officiating more for services.
3. Helping to fund raise for the 2024 youth gathering in New Orleans.
4. Continue to serve as Dean for the Hazelton, Lehighon mission district.

My Goals for 2025 include:

- **This has been a year of transition for all of us. I went to half time in May of 2024. It appears to be going well. I do miss our Sunday school children and confirmands. Many thanks to all of you that have stretched your ideas of ministry. Your support is greatly appreciated. My goals for last year were attained. Thanks be to God.**
  1. An emphasis will be placed on our Building restoration next phase. I will support all efforts to ensure we can accomplish what needs to be done to make sure we can continue all of our ministries here.
  2. Continue to support Michael Haspe and Nancy Meiser, the two LLM candidates that I am supervising.
  3. Work in supporting all committees' visions and goals.
  4. Select a new mutual ministries committee.

*May God continue to allow us to grow in faith and dedication in sharing the good news.*

Yours in Christ,

Pastor Cindy





# Zion Evangelical Lutheran Church

101 N Greenwood Street • Tamaqua, PA 18252 • 570.668.2180 • zionlcof@verizon.net

Gods Peace & Blessings to You,

2024 is in the books! It was another outstanding year of ministering to our community and spreading the Gospel of Jesus Christ in Tamaqua, and around the world.

**I encourage you to read the information contained in this packet and come to the meeting prepared with questions.**

At the Annual Meeting I am excited to discuss with you the next phase of the Capital Campaign Building Restoration! Thanks to YOUR commitment, we have been able to beautifully restore the Greenwood Street side, and the upper Chime tower to date. The goal of the next phase of the project is to restore the Mauch Chunk/Greenwood corner bell tower, and stunning “Christ the King” stained-glass window in the rear of the sanctuary. If you haven’t taken a good look at it, please take a moment this Sunday to pause to appreciate what a beautiful piece of art it is. If you are not familiar with the Capital Campaign Building Restoration Efforts, let’s talk about it! There’s nothing more I love than talking about the history of our Mighty Fortress, and how it came to be! Honorarium and Memorial Sponsorship opportunities are still available! Talk to me to learn more!

I ask you to take the time to carefully review the enclosed DeGruchy bids as we will be voting how to continue with the Building Restoration Project at the Annual Meeting.

We are so thankful for your continued generosity in support of our congregation! I look forward to another exciting year of Ministry with you.

May the Peace & Grace of the Lord Jesus Christ be with you.

Michael Haspe, LLMC.  
Congregational Council President  
Christian Education Director  
Zion Evangelical Lutheran Church  
[zionlutheraneducation@gmail.com](mailto:zionlutheraneducation@gmail.com)

## PARISH STATISTICS

|  | 2022 | 2023 | 2024 |
|--|------|------|------|
| Baptized Membership                                | 749  | 764  | 769  |
| Confirmed Members                                  | 387  | 390  | 392  |
|  |      |      |      |
| Members received by Baptism (Child)                | 7    | 9    | 6    |
| Members received by Baptism (Adult)                | 0    | 2    | 1    |
| Baptized Newly Confirmed Members                   | 1    | 1    | 4    |
| New First Communicants                             | 3    | 6    | 6    |
|  |      |      |      |
| Members received from an ELCA Church by Transfer   |      |      |      |
| (Baptized)   | 4    | 3    | 2    |
| (Baptized/Confirmed)                               | 3    | 3    | 2    |
| Members received from a Non-Lutheran Church or by  |      |      |      |
| Affirmation of Faith (Baptized)                    | 2    | 14   | 6    |
| (Baptized/Confirmed)                               | 2    | 10   | 3    |
| Reinstatement/ Statistical Adjustment              | 2    | 0    |      |
|  |      |      |      |
| Members who left by Transfer (Baptized)            | 0    | 1    | 3    |
| (Confirmed)  | 0    | 1    | 3    |
| Members who left by Commendation (Baptized)        | 0    | 0    | 0    |
| (Confirmed)  | 0    | 0    | 0    |
| Members who left by Withdrawal (Baptized)          | 0    | 2    | 3    |
| (Confirmed)  | 0    | 2    | 1    |
| Member Removed Statistical Adjustments (Confirmed) | 0    | 0    |      |
|  |      |      |      |
| Members who were taken by Death                    | 7    | 10   | 4    |
| Non-Member Deaths                                  | 1    | 1    | 0    |
|  |      |      |      |
| Marriages  | 1    | 1    | 1    |

## ***ALTAR GUILD REPORT***

We serve the Lord by preparing the altar for worship with the communion Sacraments. We also take care of the paraments and fair linens.

Serving on the Altar Guild is a very special ministry and we wish to share this service with anyone willing to participate. Please contact Sandy if you're interested in helping!

Respectfully submitted, Sandra Graham, Coordinator

# Parochial Report - 2024

## Baptisms

| Date     | Name                    | Parents                             |
|----------|-------------------------|-------------------------------------|
| 4/21/24  | Nikko Allen Flexer      | Jordan & Briann (Derr) Flexer       |
| 7/21/24  | Lucy Kay Edmonds        | Matt and Kayla (Hope) Edmonds       |
| 9/4/24   | Angel Luis Cruz         | Adult Baptism                       |
| 9/29/24  | Ryah Elizabeth Gensure  | Amanda Gabos & Keith Gensure        |
| 9/29/24  | Kaos Kaylor Mcklveen    | Stefanie Gensure & Kelly Mcklveen   |
| 10/6/24  | Sawyer James Montecalvo | Nicholas & Jaime (Price) Montecalvo |
| 11/16/24 | Azalea Michelle Evans   | Michelle Valentine                  |
|          |                         |                                     |

## Marriages

| Date    | Names                        | Location            |
|---------|------------------------------|---------------------|
| 10/4/24 | Arlene Derr & Carter Davison | Zion/ Gebert Chapel |
|         |                              |                     |

## Funerals and Member Deaths

| Date of Death | Member/ Non-Member | Name               | Age | Date of Funeral |
|---------------|--------------------|--------------------|-----|-----------------|
| 1/4/24        | Member             | Marion Carol Klein | 91  | 2/17/24         |
| 6/18/24       | Member             | Fern L. Rudenko    | 86  | 6/25/24         |
| 11/28//24     | Member             | Dolores Whitenight | 92  | Private         |
| 12/15/24      | Member             | James Bynon        | 81  | 12/23/24        |
|               |                    |                    |     |                 |

## Confirmations

| Date     | Name            |
|----------|-----------------|
| 10/27/24 | Liberty Coleman |
|          | Reiley Faust    |
|          | Sophia Kupetz   |
|          | Kevin Lawfer    |

## First Holy Communions

| Date     | Name              |
|----------|-------------------|
| 11/24/24 | Evelyn Carter     |
|          | Alana Edmonds     |
|          | Leah Hope         |
|          | Charlotte Paul    |
|          | Quinn Shemansik   |
|          | Sophia Shirvinski |

## Transfer In

| Date    | Name                      | From                                  |
|---------|---------------------------|---------------------------------------|
| 2/18/24 | Brian & Karen Costenbader | Hope Lutheran Church, Cherryville, PA |
|         |                           |                                       |

## Affirmation of Faith

| Date    | Name  | Formerly |
|---------|---|----------|
| 12/1/24 | Tyler, Kaitlyn & Dillon Sherman & Lacy & Lincoln Redcay |          |
|         |   |          |

## Transfer Out

| Date    | Name                         | To                                     |
|---------|------------------------------|--|
| 3/7/24  | Dillon Epler & Samantha Bise | St. John's Lutheran Church, Tamaqua    |
| 4/10/24 | Nancy Butterworth            | St. Paul's Lutheran Church, Middleport |
|         |                              |  |

## Withdrawn (Parish Statistics Adjustments)

| Date   | Name                        |            |
|--------|-----------------------------|------------|
| 3/7/24 | Jose, Brianna, & Avery Vega | Per Pastor |
|        |                             |            |



## PROPERTY SUMMARY 2024

Thank you to the members of the Property Committee, and to the other members of our congregation that have helped us out, for their work and dedication over the past year. A building that is the age and size of our church will always have many maintenance needs, and we work to address those issues to the best of our ability. We are always looking for more help. You do not need to have any experience in property or building maintenance, or attend every meeting, just a willingness to learn and lend a hand when possible. Please see any of the people listed below if you're willing to lend a hand with any of the work that is necessary to maintain and improve our church properties.

Property Committee: Brian Lawfer, acting chair; Mark Valentine; Joe Voelpel; George Taylor; Michael Haspe; Pastor Cindy White. Work team members: Mark Valentine; Mike Miller; Charlie Long; Bob Fisher; Joe Voelpel; Joe Mehalko

### **Activities and actions for 2024 included:**

- Cemetery maintenance included mowing, trimming, clean-up
- New alarm panel approved and installed.
- Insurance company would like windows installed in all office doors.
- New wireless video streaming equipment installed in sanctuary.
- Broken window in front vestibule repaired.
- Parsonage steps repaired.
- People's Pantry was repainted and new doorknobs installed.
- Mark Valentine spent much time verifying cemetery maps and records.
- Handicapped unloading area lines repainted.
- Leaking heating system valves and pipe issues addressed.
- All lifts and fire extinguishers inspected.
- Combination lock issue on parsonage porch church door addressed.
- Emergency lighting system/batteries updated.
- Gathering Room skylight leak repaired.
- Repairs required on small downstairs lift.
- Additional wireless headset unit purchased for sanctuary.
- Judy Brennan agreed to serve as cemetery secretary.
- Beth Marcavage, Lance Edmonds and Terry Paul completed bush trimming around church.
- Joe Ansbach completed late summer weeding around the church.
- New wine refrigerator purchased by member of congregation.
- Fire sensor false alarms addressed.
- Door installed on Greenwood stage entrance so side door can be open on Sundays.
- Door security issues were examined and options explored.
- Exterior restoration project discussed numerous times throughout year.
- Mark Valentine contacted contractor for updated estimates on restoration work to be done.
- Brian Lawfer contacted the synod regarding information on a synod loan for restoration project
- Approved Oliver Fire Protection and Security to replace fire sensors.
- Third floor/sanctuary heating issues discussed and addressed.
- Serious need exists for additional cleaning angel teams.

# ENDOWMENT FUND 2024 REPORT



The fund was started to conservatively invest money, mainly donated in members' wills and current donations in honor/memory of loved ones. We thank you for gifts this year of \$6,942.65.

Our funds are invested by Mauch Chunk Trust Company, in Certificates of Deposit and in a small checking account.

Looking at historical data

|                               |            |           |
|-------------------------------|------------|-----------|
| Fund start value              | 12/31/1993 | \$103,773 |
| Fund end value                | 12/31/2024 | \$547,135 |
| Previous Distribution to Zion |            | \$543,026 |
| Our gift to Zion in 2024      |            | \$22,006  |

For the year 2024, our total net result was an increase of \$99,544.00.

The endowment committee consists of Walter Weston, Rochelle Evanousky, Robert Jones and Sandra Mehalko.

Respectfully submitted,

Sandra Mehalko

## Zion Finance Committee Report 2024

Zion's Finance Committee is comprised of Robert Jones, Chairperson; Dave Gensure, Treasurer; Ann Marie Hadesty, Financial Secretary; Pastor White; George Taylor; Walter Weston; Rochelle Evanousky; Sandy Mehalko and Sam Caley.

Through a combination of prayer, faithfulness, hard work and fiscal responsibility God has blessed our Church with a budget balance for 2024 in the amount of \$28,210.64.

Budget Contributions 2024

\$200,329.34

Budget Expenses 2024

\$172,118.69

AHEAD \$28,210.64

Income 2024

\$290,096.08

Expenses 2024

\$281,023.89

AHEAD \$9,072.19

Income 2024 with Campaign Removed

\$239,489.15

Expenses 2024 with Capital Campaign Removed

\$216,023.89

AHEAD \$23,465.26

Included in Income:

Endowment gave \$22,006.00 to pay for the Church's insurance. Finance thanks the Endowment Committee for managing the Church's assets.

Culinary Team. A total of \$18,665 was contributed to the church by Culinary activities. We thank them for all their dedication and hard work.

Thrift Store. This ministry contributed \$9,792.90 to the church this past year. Thank you for your efforts!

Capital Campaign: \$50,606.93

Through the Thrivent Choice Dollar program Zion received \$564 last year. We thank all of our Thrivent members for what they have done to help the Church throughout the past year.

The Church received \$672.57 from Boyers cards. Please remember to use these cards when shopping.

From Redner's the Church received \$327.15. Please remember to turn in your Redner's receipts.

The people of Zion are blessed to have received so much but keep in mind without the financial contributions listed above we would not have been able to pay our bills. The weekly offerings and other income would not have been enough to cover our expenses.

With Pastor White sharing her responsibilities with another church her salary package here has been reduced by about \$40,000. Finance feels we have a chance to meet expenses without taking money out of Endowment. We would like to have a cushion that we haven't had for a long time.

We have a hard working, dedicated Finance Team and I thank everyone for all the effort they put into our work this past year. I especially want to thank Dave, Ann Marie and our Parish Administrator Melody for the exceptional work they do.

Respectfully submitted by Robert Jones, Finance Committee Chairperson



## ZION EVANGELICAL LUTHERAN CHURCH BUDGET 2024

|                            | Budget 2024       | Actual 2024       | Budget 2025       |
|----------------------------|-------------------|-------------------|-------------------|
| ELCA Benevolence Committed | \$6,000.00        | \$6,000.00        | \$6,000.00        |
| Haz./Leh. Mission Dist.    | \$180.00          | \$0.00            | \$2,500.00        |
| Donations                  | \$350.00          | \$50.00           | \$350.00          |
| <b>Total Commitment</b>    | <b>\$6,530.00</b> | <b>\$6,050.00</b> | <b>\$8,850.00</b> |

### Pastor Expenses

|                                  |                    |                    |                    |
|----------------------------------|--------------------|--------------------|--------------------|
| Pastor Salary                    | \$38,390.00        | \$28,167.88        | \$22,480.00        |
| Pastor Transportation Allowance  | \$1,000.00         | \$20.10            | \$1,000.00         |
| Pastor Life Insurance            | \$545.00           | \$313.74           | \$156.00           |
| Pastor Health Insurance          | \$22,454.00        | \$9,419.89         | \$2,106.00         |
| Pastor H S A                     | \$1,200.00         | \$513.34           | \$0.00             |
| Pastor Pension                   | \$5,450.00         | \$3,364.88         | \$3,123.00         |
| Pastor Social Security Allowance | \$3,534.00         | \$2,810.47         | \$2,316.00         |
| Pastor Continuing Education      | \$400.00           | \$41.42            | \$400.00           |
| Pastor Housing Equity            | \$1,030.00         | \$1,030.00         | \$1,030.00         |
| Vacation Supply                  | \$500.00           | \$450.00           | \$500.00           |
| <b>Total Pastor Expenses</b>     | <b>\$74,503.00</b> | <b>\$46,131.72</b> | <b>\$33,111.00</b> |

### Lay Staff Exp

|                                 |                    |                    |                    |
|---------------------------------|--------------------|--------------------|--------------------|
| Parish Administrator            | \$20,000.00        | \$19,970.00        | \$20,600.00        |
| Organist/Choir Dir.             | \$9,995.00         | \$9,994.92         | \$10,195.00        |
| Maintenance Sexton/Snow Removal | \$1,224.00         | \$0.00             | \$1,224.00         |
| Sexton (general cleaning)       | \$6,420.00         | \$5,951.48         | \$4,680.00         |
| Financial Secretary             | \$2,836.00         | \$2,836.08         | \$2,893.00         |
| Treasurer                       | \$3,547.00         | \$3,546.92         | \$3,618.00         |
| Cemetery Secretary              | \$200.00           | \$0.00             | \$200.00           |
| Director Christian Education    | \$600.00           | \$599.00           | \$600.00           |
| <b>Total Lay Staff Exp</b>      | <b>\$44,822.00</b> | <b>\$42,898.40</b> | <b>\$44,010.00</b> |

### Administration

|                            |                   |                   |                   |
|----------------------------|-------------------|-------------------|-------------------|
| Office Supplies            | \$700.00          | \$667.51          | \$700.00          |
| Office Equipment           | \$3,000.00        | \$1,645.93        | \$3,000.00        |
| Mailings                   | \$1,500.00        | \$312.00          | \$1,500.00        |
| Equipment Maint/Inspection | \$700.00          | \$435.33          | \$700.00          |
| Accounting Fees-H&R Block  | \$1,700.00        | \$1,535.00        | \$1,700.00        |
| Advertising & Media        | \$200.00          | \$33.75           | \$200.00          |
| Synod Assembly Expenses    | \$600.00          | \$390.00          | \$600.00          |
| <b>Total Adm. Exp.</b>     | <b>\$8,400.00</b> | <b>\$5,019.52</b> | <b>\$8,400.00</b> |

### Property

|                              |                    |                    |                    |
|------------------------------|--------------------|--------------------|--------------------|
| Fuel Oil                     | \$35,000.00        | \$22,394.50        | \$35,000.00        |
| Electricity                  | \$5,000.00         | \$6,017.29         | \$6,500.00         |
| Phone                        | \$480.00           | \$0.00             | \$0.00             |
| Internet                     | \$1,200.00         | \$2,056.91         | \$1,900.00         |
| Property Repairs/Maintenance | \$7,500.00         | \$3,698.44         | \$7,500.00         |
| Equip. Purchase              | \$500.00           | \$0.00             | \$500.00           |
| Sexton Supplies              | \$150.00           | \$223.71           | \$200.00           |
| Water, Sewer, Refuse         | \$2,800.00         | \$2,671.40         | \$2,800.00         |
| Cemetery/Mower Expenses      | \$2,000.00         | \$64.95            | \$1,000.00         |
| <b>Total Property</b>        | <b>\$54,630.00</b> | <b>\$37,127.20</b> | <b>\$55,400.00</b> |

|                                       | Budget 2024         | Actual 2024         | Budget 2025         |
|---------------------------------------|---------------------|---------------------|---------------------|
| <b>Insurance</b>                      |                     |                     |                     |
| Employer Share Taxes                  | \$5,500.00          | \$3,235.80          | \$5,000.00          |
| Insurance                             | \$18,000.00         | \$13,338.00         | \$16,000.00         |
| Workman's Comp                        | \$1,000.00          | \$1,309.00          | \$1,350.00          |
| <b>Total Insurance</b>                | <b>\$24,500.00</b>  | <b>\$17,882.80</b>  | <b>\$22,350.00</b>  |
| <b>Worship and Music</b>              |                     |                     |                     |
| Music                                 | \$75.00             | \$0.00              | \$75.00             |
| Licenses/Copyrights                   | \$2,300.00          | \$3,716.09          | \$3,000.00          |
| Communion Supplies                    | \$800.00            | \$599.27            | \$800.00            |
| Candles                               | \$500.00            | \$108.35            | \$500.00            |
| Flowers/Palms                         | \$400.00            | \$823.20            | \$500.00            |
| Bulletins                             | \$900.00            | \$1,618.49          | \$1,200.00          |
| Acolytes                              | \$100.00            | \$0.00              | \$100.00            |
| Baptism/Confirmation Supplies         | \$350.00            | \$345.83            | \$350.00            |
| Ministry Materials                    | \$250.00            | \$232.75            | \$250.00            |
| Piano/Organ Maint.                    | \$850.00            | \$990.00            | \$850.00            |
| Worship Materials                     | \$500.00            | \$761.14            | \$700.00            |
| Music Vacation Supply                 | \$400.00            | \$200.00            | \$400.00            |
| Web Cast                              | \$1,300.00          | \$2,518.56          | \$1,300.00          |
| <b>Total Worship &amp; Music</b>      | <b>\$8,725.00</b>   | <b>\$11,913.68</b>  | <b>\$10,025.00</b>  |
| <b>Christian Education</b>            |                     |                     |                     |
| Sunday School Curriculum & Supplies   | \$400.00            | \$404.92            | \$1,000.00          |
| Adult Education                       | \$300.00            | \$0.00              | \$200.00            |
| Youth Education                       | \$200.00            | \$19.06             | \$1,200.00          |
| Church Council/Executive Council      | \$100.00            | \$94.62             | \$100.00            |
| Vacation Church School                |                     | \$1,314.12          | \$2,000.00          |
| <b>Total Christian Education</b>      | <b>\$1,000.00</b>   | <b>\$1,832.72</b>   | <b>\$4,500.00</b>   |
| <b>Stewardship &amp; Evang</b>        |                     |                     |                     |
| Offering Envelopes                    | \$2,000.00          | \$2,522.94          | \$2,400.00          |
| Stewardship                           | \$500.00            | \$319.74            | \$500.00            |
| <b>Total Stewardship &amp; Evang</b>  | <b>\$2,500.00</b>   | <b>\$2,842.68</b>   | <b>\$2,900.00</b>   |
| <b>MISC BUDGETED ACCOUNTS</b>         |                     |                     |                     |
| Bank Charges                          | \$300.00            | \$419.97            | \$400.00            |
| Special Events                        | \$300.00            | \$0.00              | \$300.00            |
| Health Benefit Account                |                     |                     |                     |
| Miscellaneous                         | \$100.00            | \$0.00              | \$100.00            |
| <b>Total Misc Budgeted Accounts</b>   | <b>\$700.00</b>     | <b>\$419.97</b>     | <b>\$800.00</b>     |
| <b>GRAND TOTALS BUDGETED ACCOUNTS</b> |                     |                     |                     |
|                                       | <b>\$226,310.00</b> | <b>\$172,118.69</b> | <b>\$190,346.00</b> |

|                                      | Budget 2024   | Actual 2024        | Budget 2025   |
|--------------------------------------|---------------|--------------------|---------------|
| <b>Non-Budgeted Misc Accts</b>       |               |                    |               |
| ELCA Benevolence                     |               | \$237.00           |               |
| World Hunger                         |               | \$2,163.00         |               |
| LWR                                  |               | \$307.00           |               |
| Missionary/Joyful Noise              |               | \$1,420.40         |               |
| Seminary Scholarship                 |               | \$0.00             |               |
| Annuity Expense                      |               | \$0.00             |               |
| Harvest Home                         |               | \$0.00             |               |
| Tree of Remembrance Expense          |               | \$0.00             |               |
| Loaves & Fishes Ministry Expense     |               | \$2,016.84         |               |
| Congregational Life Expense          |               | \$4,532.90         |               |
| Misc Pass Through Expense            |               | \$3,324.87         |               |
| <b>Total Non-budgeted Misc Accts</b> | <b>\$0.00</b> | <b>\$14,002.01</b> | <b>\$0.00</b> |

### FUND EXPENSES NON-BUDGETED

|   |                     |                     |                     |
|---|---------------------|---------------------|---------------------|
| Culinary Expenses                       |                     | \$8,601.37          |                     |
| Helping Hands Expense                   |                     | 0                   |                     |
| Ministerial Expense                     |                     | \$500.00            |                     |
| Outreach Expense                        |                     | \$13,100.05         |                     |
| Senior Choir Expense                    |                     | \$445.36            |                     |
| Scholarship Fund Expense                |                     | 0                   |                     |
| Library Fund Expense                    |                     | 0                   |                     |
| Campership Expense                      |                     | 0                   |                     |
| Capital Campaign Expenses               |                     | \$65,000.00         |                     |
| Cap. Camp. Repay Endowment              |                     | 0                   |                     |
| Interest Paid on Endowment              |                     | 0                   |                     |
| Mission Fund Expense                    |                     | 0                   |                     |
| Zion Diaper Fund Expense                |                     | \$1,326.46          |                     |
| Organ Repair Expenses                   | \$0.00              | \$0.00              | \$0.00              |
| Improvement Expenses                    | \$0.00              | \$2,928.00          | \$0.00              |
| <b>Total Fund Expenses Non-Budgeted</b> | <b>\$0.00</b>       | <b>\$91,901.24</b>  | <b>\$0.00</b>       |
| <b>GRAND TOTAL ALL EXPENSES</b>         | <b>\$226,310.00</b> | <b>\$278,021.94</b> | <b>\$190,346.00</b> |

**ZION EVANGELICAL LUTHERAN CHURCH REVENUE BUDGET 2025**

|   | 2022 Budget         | Actual 2022         | 2023 Budget         | 2023 Actual         | 2023 Actual without Annuity | 2024 Budget         | 2024 Actual         |
|---|---------------------|---------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| <b>Weekly Offerings</b>                       |                     |                     |                     |                     |                             |                     |                     |
| Envelopes                                     | \$99,000.00         | \$105,685.88        | \$99,000.00         | \$86,801.98         | \$81,806.81                 | \$99,000.00         | \$117,656.62        |
| Plate   | \$2,750.00          | \$9,397.40          | \$4,500.00          | \$7,209.55          | \$7,209.55                  | \$9,000.00          | \$6,560.25          |
| Sunday School                                 | \$100.00            | \$654.79            | \$100.00            | \$839.88            | \$839.88                    | \$100.00            | \$750.00            |
| <b>Total Weekly Offerings</b>                 | <b>\$101,850.00</b> | <b>\$113,038.07</b> | <b>\$103,600.00</b> | <b>\$94,851.41</b>  | <b>\$89,856.24</b>          | <b>\$109,100.00</b> | <b>\$124,966.87</b> |
| <b>Special Gifts</b>                          |                     |                     |                     |                     |                             |                     |                     |
| Reformation                                   | \$100.00            | \$113.00            | \$100.00            | \$187.00            | \$187.00                    | \$100.00            | \$49.00             |
| Birthdays                                     | \$500.00            | \$612.00            | \$500.00            | \$612.00            | \$612.00                    | \$500.00            | \$434.00            |
| All Saints                                    | \$130.00            | \$180.00            | \$130.00            | \$309.00            | \$309.00                    | \$130.00            | \$102.00            |
| Thanksgiving                                  | \$150.00            | \$90.00             | \$150.00            | \$327.00            | \$327.00                    | \$150.00            | \$430.00            |
| Ash Wednesday                                 | \$200.00            | \$399.00            | \$250.00            | \$226.00            | \$226.00                    | \$250.00            | \$328.00            |
| Lenten Gifts                                  | \$900.00            | \$771.00            | \$775.00            | \$853.00            | \$853.00                    | \$825.00            | \$1,283.00          |
| Maundy Thursday                               | \$140.00            | \$191.00            | \$150.00            | \$299.00            | \$299.00                    | \$250.00            | \$153.00            |
| Good Friday                                   | \$250.00            | \$149.00            | \$200.00            | \$187.00            | \$187.00                    | \$200.00            | \$234.00            |
| Easter  | \$1,750.00          | \$2,273.00          | \$1,900.00          | \$2,232.00          | \$2,232.00                  | \$2,000.00          | \$2,524.00          |
| Ascension                                     | \$200.00            | \$104.00            | \$200.00            | \$83.00             | \$83.00                     | \$200.00            | \$177.00            |
| Pentecost                                     | \$200.00            | \$146.00            | \$200.00            | \$87.00             | \$87.00                     | \$200.00            | \$687.00            |
| Advent  | \$250.00            | \$504.00            | \$350.00            | \$302.41            | \$302.41                    | \$350.00            | \$200.64            |
| Christmas                                     | \$2,500.00          | \$3,040.00          | \$2,500.00          | \$2,704.00          | \$2,704.00                  | \$2,500.00          | \$2,581.00          |
| New Year                                      | \$50.00             | \$65.00             | \$50.00             | \$177.00            | \$177.00                    | \$50.00             | \$50.00             |
| Memorials/Honorarium                          | \$2,000.00          | \$2,157.14          | \$2,500.00          | \$3,288.00          | \$3,288.00                  | \$2,000.00          | \$8,790.63          |
| Energy  | \$1,275.00          | \$3,073.08          | \$2,000.00          | \$1,803.14          | \$1,803.14                  | \$2,000.00          | \$2,900.92          |
| Boyers Cards                                  | \$500.00            | \$537.36            | \$550.00            | \$571.47            | \$571.47                    | \$550.00            | \$672.52            |
| Amazon Prime                                  | \$100.00            | \$163.55            | \$100.00            | \$154.50            | \$154.50                    | \$0.00              | \$0.00              |
| Redners Receipts                              | \$150.00            | \$217.83            | \$100.00            | \$0.00              | \$0.00                      | \$100.00            | \$317.11            |
| <b>Total Specials Gifts</b>                   | <b>\$11,345.00</b>  | <b>\$14,685.96</b>  | <b>\$12,705.00</b>  | <b>\$14,499.52</b>  | <b>\$14,499.52</b>          | <b>\$12,355.00</b>  | <b>\$21,824.87</b>  |
| <b>Designated Gifts</b>                       |                     |                     |                     |                     |                             |                     |                     |
| Organ Fund                                    | \$100.00            | \$210.00            | \$125.00            | \$105.00            | \$105.00                    | \$125.00            | \$195.00            |
| Cemetery Fund                                 | \$800.00            | \$875.00            | \$500.00            | \$1,708.00          | \$1,708.00                  | \$500.00            | \$710.00            |
| Improvement Fund                              | \$3,800.00          | \$3,830.67          | \$4,000.00          | \$28,289.91         | \$6,137.60                  | \$4,500.00          | \$4,222.96          |
| VBS   | \$180.00            | \$2,947.75          | \$200.00            | \$2,852.36          | \$2,852.36                  | \$200.00            | \$388.00            |
| Endowment Gift                                | \$20,000.00         | \$44,000.00         | \$20,000.00         | \$41,459.00         | \$41,459.00                 | \$20,000.00         | \$22,006.00         |
| <b>Total Designated Gifts</b>                 | <b>\$24,880.00</b>  | <b>\$51,863.42</b>  | <b>\$24,825.00</b>  | <b>\$74,514.27</b>  | <b>\$52,361.96</b>          | <b>\$25,325.00</b>  | <b>\$27,522.96</b>  |
| <b>Facilities Rental &amp; Services</b>       |                     |                     |                     |                     |                             |                     |                     |
| Facilities Rental                             | \$100.00            | \$590.00            | \$380.00            | \$559.00            | \$559.00                    | \$380.00            | \$340.00            |
| Good's N Stuff/Thrft Store                    | \$2,000.00          | \$7,725.98          | \$6,000.00          | \$10,486.72         | \$10,486.72                 | \$6,000.00          | \$8,792.90          |
| <b>Total Facilities Rental &amp; Services</b> | <b>\$2,100.00</b>   | <b>\$8,315.66</b>   | <b>\$6,360.00</b>   | <b>\$11,044.72</b>  | <b>\$11,044.72</b>          | <b>\$6,360.00</b>   | <b>\$10,132.90</b>  |
| <b>Reimbursements and Other</b>               |                     |                     |                     |                     |                             |                     |                     |
| Initial Envelopes                             | \$300.00            | \$300.00            | \$300.00            | \$328.00            | \$328.00                    | \$380.00            | \$500.00            |
| Flowers                                       | \$250.00            | \$531.60            | \$300.00            | \$463.75            | \$463.75                    | \$300.00            | \$530.00            |
| Bulletins/Herald                              | \$500.00            | \$782.00            | \$550.00            | \$1,563.19          | \$1,563.19                  | \$600.00            | \$73.00             |
| Radio Spots                                   | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00                      | \$0.00              | \$0.00              |
| Candles                                       | \$200.00            | \$450.00            | \$200.00            | \$632.00            | \$632.00                    | \$200.00            | \$590.00            |
| Music and Licenses                            | \$275.00            | \$303.00            | \$275.00            | \$303.00            | \$303.00                    | \$275.00            | \$0.00              |
| Thrivent                                      | \$450.00            | \$596.00            | \$500.00            | \$1,013.00          | \$1,013.00                  | \$900.00            | \$694.00            |
| Miscellaneous                                 | \$100.00            | \$100.00            | \$100.00            | \$0.00              | \$0.00                      | \$100.00            | \$0.00              |
| <b>Total Reimbursements Other</b>             | <b>\$2,075.00</b>   | <b>\$2,639.60</b>   | <b>\$2,225.00</b>   | <b>\$4,300.94</b>   | <b>\$4,300.94</b>           | <b>\$2,435.00</b>   | <b>\$2,257.00</b>   |
| <b>Total Annual Projected Revenue Budget</b>  | <b>\$142,250.00</b> | <b>\$190,542.71</b> | <b>\$149,715.00</b> | <b>\$199,210.86</b> | <b>\$152,063.38</b>         | <b>\$151,575.00</b> | <b>\$186,704.60</b> |

## **WHAT'S OUTREACH?**

Outreach ministry is a common practice that helps a church spread God's word and share his love with the community and the world at large.

The church more than any other institution in the world does not exist solely for the sake of its membership. Do we want to be a comfortable church or a Great Commission church? The church exists to be the salt of the earth, the light of the world, the redeeming factor in a troubled society. Everything we do must be for the purpose of reaching others for Jesus Christ.

Our primary concern need not be growth. It should be missions and ministry for Christ. When we take care of ministering God's Word, He takes care of growth. The growth of a plant depends on three things—the seed, the soil, and the seasons. Missions and ministry create a culture in the church that makes growth possible. If we are to be passionate in our outreach, we should be involved in life-changing ministries that will touch lives and make a difference.

George Taylor

## **CULINARY MINISTRY**

As we bring 2024 to an end, I would like to thank our culinary team for a very successful year. I would also like to thank all those who supported our events throughout the year. Glenn Fritzinger

Overview of the 2024 culinary ministry.

20 events hosted 3,380 served.

As we bring 2024 to an end I would like to thank our culinary team for a very successful year.

I would also like to thank all those who supported our events throughout the year.

2024 recap of events.

We started the new year of 2024 with our pork and sauerkraut dinner and served 215.

We made and sold 1651 hoagies during 2024.

We served 434 at our 3 fish dinners.

We served 142 at our two breakfast events.

We served 356 During our 3 summer events

We made and sold 501 halupki's

We made and donated 27 quarts of soup for the Tamaqua Hunger Campaign.

We made and sold 55 pans of stuffing.

We prepped and served five meals for the VBS program

Our income: Gross: \$23,784 Net: \$16,865

## **BLESSINGS THRIFT SHOP MINISTRY**

I would like to thank all the volunteers and donors who make the Blessings Thrift successful. Blessings not only meet a very real need in our community by providing quality clothing and goods at a reasonable price, it also allows the church to continue to do outreach in our community and the world. One half of the Blessings' earnings go toward the general fund of the church, and the other half goes toward outreach efforts. Keep this ministry in your prayers so that we can continue to be successful to support other outreach ministries. We welcome helpers as the work of sorting, pricing and stocking continues almost daily between sale days. We welcome you to our "family." Thank you, Judy Brennan

Thrift Shop 2024

March 1 - 230 shoppers; \$3,133.14

April 5: - 158 shoppers; \$1,964.02

May 3 - 166 shoppers; \$2,273.48

June 7 - 150 shoppers; \$1,578.01

July 5 - 150 shoppers; \$1,733.23

Aug. 2 - 115 shoppers; \$1,155.54

Sept. 6 - 146 shoppers; \$1,909.16

Oct. 4 - 174 shoppers; \$2,247.21

Nov. 1 - 130 shoppers; \$1,846.42

Dec. 6 – 96 shoppers; \$1,744.62  
 Year totals: 1,515 shoppers; \$19,584.83  
 Next Blessings sale will be March 7

**PEOPLE’S PANTRY EMERGENCY FOOD KIOSK**

The People’s Pantry has had a busy year. We have many new people coming with their children. We have quite a few regulars. Many people will put food in the box which is a great help. The people I get to talk with are very grateful that Zion has the pantry to help hold them over. Many are thankful that we put zip lock bags of dog and cat food. Their pets are family, too. The need is out there and I’m happy we can help.

Arlene Derr Davison

**DIAPER DEPOT MINISTRY**

Diaper Depot began in October 2018 and marked its sixth anniversary last October. For five years, Zion’s diaper ministry was a community pantry of the Greater Philadelphia Diaper Bank. As of January 2024, it is now affiliated with soLve and the Lehigh Valley Diaper Bank.

George Taylor

| Month       | Requests | Delivered | Kids served | Diapers given |
|-------------|----------|-----------|-------------|---------------|
| January     | 33       | 30        | 35          | 1,630         |
| February    | 35       | 26        | 34          | 1,390         |
| March       | 29       | 24        | 29          | 1,180         |
| April       | 30       | 24        | 29          | 1,260         |
| May         | 30       | 26        | 30          | 1,290         |
| June        | 30       | 26        | 30          | 1,160         |
| July        | 35       | 28        | 31          | 1,340         |
| August      | 32       | 29        | 33          | 1,400         |
| September   | 38       | 28        | 31          | 1,520         |
| October     | 32       | 26        | 34          | 1,570         |
| November    | 30       | 27        | 31          | 1,230         |
| December    | 35       | 28        | 34          | 1,450         |
| 2024 totals | 389      | 322       | 381         | 16,420        |
| 2024 total  | 389      | 322       | 381         | 16,420        |
| 2023 total  | 416      | 329       | 399         | 19,110        |
| 2022 total  | 452      | 362       | 504         | 23,430        |
| 2021 totals | 463      | 405       | 565         | 26,760        |
| 2020 totals | 457      | 411       | 575         | 26,670        |
| 2019 totals | 534      | 449       | 587         | 25,930        |
| 2018 totals | 104      | 80        | 96          | 4,800         |
| TOTAL       | 3,169    | 2,652     | 3,454       | 158,090       |

**JOYFUL NOISE**

| Month    | Given to            | Collected | Given  |
|----------|---------------------|-----------|--------|
| January  | Tunnel to Towers    | 120.93    | 200.00 |
| February | Raider Foundation   | 72.19     | 200.00 |
| March    | None                |           |        |
| April    | Smile Train         | 107.08    | 200.00 |
| May      | Hope & Coffee       | 55.78     | 200.00 |
| June     | St. Jude’s Hospital | 79.31     | 200.00 |
| July     | None                |           |        |
| August   | None                |           |        |

|           |                    |        |        |
|-----------|--------------------|--------|--------|
| September | None               |        |        |
| October   | ELCA Disaster Fund | 618.97 | 2,000  |
| November  | LV Diaper Bank     | 74.67  | 2,000  |
| December  | Coal Cat Café      | 49.72  | 200.00 |

**ZION ONLINE WEBCASTS 2024**

| MONTH        | MORNING PRAYER | SATURDAY | SUNDAY | OTHER  |
|--------------|----------------|----------|--------|--|
| January      | 538            | 41       | 647    |  |
| February     | 546            | 69       | 695    | 463 (Lent midweek)                                       |
| March        | 380            | 314      | 997    |  |
| April        | 429            | 203      | 874    | 545 (Mid-week)   |
| May          | 1,587          | 105      | 1,530  |  |
| June         | 957            | 54       | 1,882  |  |
| July         | 1,487          | 48       | 1,719  |  |
| August       | 721            | 72       | 1,759  |  |
| September    | 1,034          | 95       | 1,919  |  |
| October      | 1,547          | 87       | 1,708  |  |
| November     | 1068           | 70       | 1,785  |  |
| December     | 840 (2 fewer)  | 68       | 2,246  | Christmas Eve<br>4 p.m. 786<br>9 p.m. 755<br>Total 1,541 |
| Total 11,131 |                | 1,226    | 15,761 |  |

**ZION WEBSITE**

As of Thursday, Jan. 9, 2025

|                   | Visitors/Last period | Views/Last period |
|-------------------|----------------------|-------------------|
| Last 7 days       | 112/87               | 289/207           |
| Last 30 days      | 411/350              | 1,173/850         |
| Last 60 days      | 791/725              | 2,022/1824        |
| Last 90 days      | 1,164/1,060          | 2,996/2,809       |
| Last 12 months    | 4,642/4,676          | 12,098/12,070     |
| This year-to-date | 141/4,327            | 353/11,197        |
| Last year-to-date | 4,613/2,577          | 11,986/6,888      |
| Since launch      | 11,657               | 34,076            |

Top 5 pages: Home; Live stream; News & Events; Diaper Depot; Publication

Next 5: Pork & Kraut; Leadership & Staff; What to expect; Contact Us; About Us

**PHONELIVESTREAM SERVICE REPORT**

7 people subscribe and get called

4 heavy users      1 moderate      2 light      Average 4-6 people listen to a webcast

# WORSHIP and MUSIC--2024



“Sing to the Lord a new song.” That is what happened at Zion this year and there are a large number of people who made that happen. The focus of all those people is giving of their best time and talents to praise the Lord.

My thanks to the devoted senior choir. They provide the leadership for all our worship services. They are dedicated and talented. They are enthusiastic, even when we sing in summer heat or frosty winter days. This year the choir also sang for the Christmas tree lighting at Depot Square. I hope you got to see us with our matching hats that say Zion Lutheran Church Choir.

My thanks to the lectors and cantors. I do the schedule annually and I know you will be there to do your part. You add much to our services as we hear you read the scripture or lead the liturgy.

My thanks to the Sunday School choir. Your music this year was so uplifting. From your music for special services, to the Youth Sunday program and the wonderful Christmas Eve program, you bring freshness and a hopefulness to our church. We know Zion will continue to grow because we see you growing in faith.

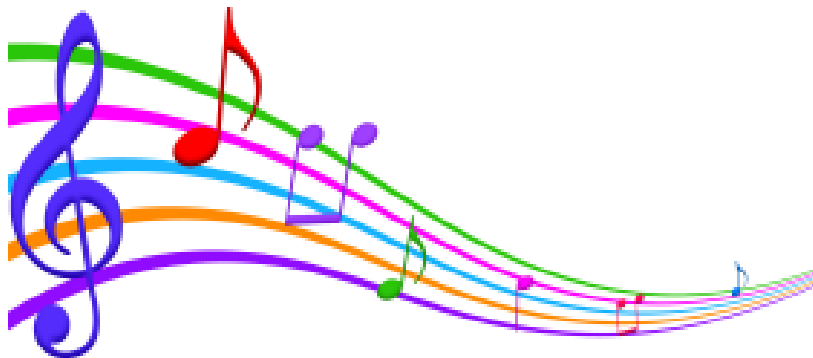
My thanks to the communion assistants. Your assistance at each service helps everything flow smoothly. What a precious gift you offer in your giving of the blood of Christ to others.

My thanks to those who provide special music. Thomas Graham adds strength to the music on Easter and Christmas with his trumpet talents. The soloists each bring a unique song of praise. You add so much to our worship. Molly Betz brings her piano talents, so I can enjoy some time away with my family.

All these people make our worship service vibrant and meaningful. Now, we need your help. Would you consider reading a lesson or sharing communion? Would you join us at choir rehearsals and Sunday mornings? Please feel welcome to be part of the leadership. Stop by the organ bench and I will be glad to add you to our team.

Respectfully submitted,

Sandra Mehalko





# Christian Education 2024 Annual Report

Michael Haspe, LLMC. – Christian Education Superintendent

**Sunday School:** Total Enrollment: 28

Teachers: Michael Haspe, Susan Lawfer, Julia Lawfer

Time: 10:15am-11am

Throughout the spring & fall term children learned from the “Digging In To – The Heart of God” curriculum by Group Publishing. ***Digging Into The Heart of God* brings a fresh approach to growing a lifelong relationship with God. As kids explore God's character throughout the Bible, God transforms them from the inside out. With the Heart of God curriculum, kids discover what it means to reflect the heart of God in everyday life.** The children were also actively involved in worship services including singing at several services, presenting a successful “Youth Sunday” service, and were active participants in the Christmas service.

**Confirmation:** Total Enrollment: 6

Teacher: Michael Haspe, LLMC.

Time: 11am-12:30pm

The decision was made to return Confirmation to a 2-Year program of study with focus on Lutheranism 101, Luther’s Small Catechism, and Biblical Study. The students spent the fall learning about Ancestors of the Old Testament. Students are also learning about “service to the church” by being involved with church projects. 4 students received The Rite of Confirmation during Reformation Sunday, (Liberty Coleman, Sophia Kupetz, Kevin Lawfer, Reily Faust) with another student being ready to receive The Rite of Confirmation on The Day of Pentecost 2025 (Gavin Edmonds).

**First Holy Communion:** Total Enrollment: 6

Teacher: Michael Haspe, LLMC.

Date(s)/Time: November 3, November 10, November 17, 2024 from 11am – 12:30pm

6 students studied for their First Holy Communion using “Come to God’s Table”. 6 students received the sacrament of First Holy Communion on Christ the King Sunday on November 24. Leah Hope, Charlotte Paul, Evelyn Carter, Alana Edmonds, Quinn Shemansik, & Sophia Shirvinski

Kids Fellowship:

**Youth Group:**

Coordinator: Brian Lawfer/Michael Haspe

The Youth organized and hosted an Easter Event/Egg Hunt for the children in Sunday School. The event had Easter activities, a visit from the Easter Bunny, Candy Making, and an Egg Hunt! Youth also hosted a Chili Dog Fundraiser in addition to a Soft Pretzel Fundraiser during SummerFest. In July was the first time in decades that Zion Youth attended the ELCA Youth Gathering in New Orleans! Our youth had an opportunity to network and interact with and participate in worship with 16,000 other Youth from all over the country! The gathering was very impactful for our Youth! Youth Trip participants were Darien Moyer, Julia Lawfer, and Elaina Coleman. It is our sincere hope to continue to be able to provide our Youth with opportunities to broaden their faith, and network with Christians throughout the world. The trip was Chaperoned by Brian Lawfer, and Beth Marcavage. The Youth also assisted Deb Davies in another successful Christmas Event which was open to the community! Children were treated to activity stations, holiday treats, a train display, and a visit from Santa Claus!

**Vacation Bible School:** Camp Firelight  
Director: Michael Haspe, LLMC.  
Average Nightly Attendance: 50  
Date/Time: June 17-21 from 5:30pm-8:30pm

Vacation Bible School is our largest children's outreach ministry of the year. This year students learned from Cokesbury's Camp Firelight VBS. Students participated in Music, Crafts, Science, Bible Explorations, World Mission, and back this year thanks to the support of our Youth Group was Games in the Parsonage Yard! The kids had a blast playing water games to cool them down, relay races, and other fun activities! This year we were able to expand our VBS program by offering a Hot Meal to each and every child and volunteer as they arrived. We noticed the kids were more focused and ready to learn!



Our children's programs make a difference in the lives of children in our community. Having grown up in the congregation, I can personally attest to this. I have good memories of being a Zion Kid and want you to know that our programs aren't possible without **YOU!**

Thank you for your generosity! We are building the next generation of leaders!

It is my sincerest hope we can continue to make Zion a fun place for children to develop their faith!

Thank you for your support and investment into Zion's Children's Ministries!

Respectfully submitted,

Michael Haspe, LLMC.  
Christian Education Director

*Faith as small as a mustard seed can move mountains – Matthew 17:20*

## GENEROSITY

<sup>6</sup> Remember this: Whoever sows sparingly will also reap sparingly, and whoever sows generously will also reap generously. <sup>7</sup> Each of you should give what you have decided in your heart to give, not reluctantly or under compulsion, for God loves a cheerful giver.

<sup>11</sup> You will be enriched in every way so that you can be generous on every occasion, and through us your generosity will result in thanksgiving to God.

### 2 Corinthians 9: 6-7, 11

While we did not have a formal generosity campaign in 2024, we did continue to follow several suggestions from our consultants.

Through the Finance Committee, we continued to issue quarterly updates. Those reports consistently show that without the extra financial support of culinary events, Blessing Thrift sales and gifts from the endowment fund, Zion's giving cannot currently support its ministries.

We also ended the year with a request for members to complete an intent card for 2025 stating what they intended to give. We sent out 191 letters with cards and as of Jan. 18 received 9 cards from our members. This seems demonstrate a serious flaw in Zion's culture.

While the 2024 year-end report shows a positive balance, that balance comes more from a decrease in expenses rather than an increase of income.

Our generosity goals remain the same: we strive to create a **culture** of generosity at Zion in which members give in a **PLANNED** way that is absolutely a **PRIORITY** and at a **PROGRESSIVE PERCENTAGE**.

**Planned** – Members designate a set amount in their budgets (not what they happen to have when they come to church). This is one benefit of an intent card. It encourages members to give thought and prayer as to what they are actually able to give in the coming year. Planned giving is a consistent giving throughout the year, not only on the times a member attends a service. Setting up a reoccurring gift on Zion's online giving page is an easy way to accomplish a planned, consistent gift.

**Priority** – Members give to God before other expenses or expenditure. Making generosity and giving a priority may be more of a spiritual issue. We see giving as more of a priority in our lives as we move along our spiritual journey and grow as a disciple of Christ.

**Percentage** – members give a percentage amount, not by dollars because some people give the same amount dollar-wise year after year. When income increases, giving can follow when a percentage is used.

**Progressive** – members increase their percentage on a regular basis because just as their own expenses increase every year, so do those that support Zion's life-changing ministries.

**Zion Evangelical Lutheran Church - Tamaqua PA**  
**Giving Step Report: 01/01/2024 - 12/31/2024**

| Giving Range                   | Total Given          |
|--------------------------------|----------------------|
| <b>\$0.00 - \$0.00</b>         | Count: 151 \$0.00    |
| <b>\$0.01 - \$52.00</b>        | Count: 36 \$896.33   |
| <b>\$52.01 - \$104.00</b>      | Count: 19 \$1,530.00 |
| <b>\$104.01 - \$156.00</b>     | Count: 14 \$1,785.00 |
| <b>\$156.01 - \$208.00</b>     | Count: 4 \$679.00    |
| <b>\$208.01 - \$260.00</b>     | Count: 9 \$2,052.28  |
| <b>\$260.01 - \$312.00</b>     | Count: 6 \$1,721.68  |
| <b>\$312.01 - \$364.00</b>     | Count: 8 \$2,656.00  |
| <b>\$364.01 - \$416.00</b>     | Count: 5 \$1,985.00  |
| <b>\$416.01 - \$468.00</b>     | Count: 6 \$2,618.92  |
| <b>\$468.01 - \$520.00</b>     | Count: 4 \$1,936.00  |
| <b>\$520.01 - \$780.00</b>     | Count: 12 \$7,555.56 |
| <b>\$780.01 - \$1,040.00</b>   | Count: 6 \$5,440.00  |
| <b>\$1,040.01 - \$1,300.00</b> | Count: 4 \$4,844.96  |
| <b>\$1,300.01 - \$1,560.00</b> | Count: 8 \$11,657.40 |
| <b>\$1,560.01 - \$2,080.00</b> | Count: 8 \$14,650.72 |
| <b>\$2,080.01 - \$2,600.00</b> | Count: 4 \$8,553.00  |
| <b>\$2,600.01 - \$3,120.00</b> | Count: 6 \$17,297.52 |
| <b>\$3,120.01 - \$3,640.00</b> | Count: 5 \$17,074.44 |
| <b>\$3,640.01 - \$4,160.00</b> | Count: 2 \$7,474.54  |
| <b>\$4,160.01 - \$4,680.00</b> | Count: 2 \$8,783.20  |
| <b>\$4,680.01 - \$5,200.00</b> | Count: 2 \$9,980.00  |
| <b>\$5,200.01 - \$5,720.00</b> | Count: 2 \$10,773.64 |
| <b>&gt; \$6,240.01</b>         | Count: 4 \$33,164.47 |

## CAPITAL CAMPAIGN ANNUAL REPORT 2024

The capital campaign wishes to begin by thanking each of you who continue to support this fund. We are looking at future projects, but until then, the finance and Capital Campaign committees are investing your contributions in Certificate of Deposits at Mauch Chunk Trust Company.

There is no head of this committee, and we would invite anyone who might be interested in leading this to join us. I am simply giving you what I know as of this point.

As of now, Zion Capital Campaign has \$103,362.66 invested in short-term Certificates. The finance committee has been talking about what it might cost to take the next step, and some possibilities of funding it. We are looking at **possibly** borrowing \$100,000.00 from Synod at 3% interest. Then we would consider borrowing from the endowment fund to add to the certificates that we have. We are looking at the repayment costs of that and if we could manage it. All these numbers are approximate, and we would need an updated cost for the project. Nothing will be done without keeping the congregation informed. At this time Zion does not think it is reasonable to initiate another annual campaign, but our church council would welcome any idea that could lead to finding or generating additional funds from our surrounding area for restoring the building's exterior. I am just giving you some approximate figures as to where we stand at the end of 2024.

Respectfully submitted,

Sandra Mehalko

# ZION EVANGELICAL LUTHERAN CHURCH

## Mission:

Empowered and inspired by God to bring others to Christ.

## Vision:

United in faith we walk with and serve the hungry, hopeless, and disregarded.

Together we respect and care for the diversity of all God's people and the enormous gift of God's creation.

Speaking the Gospel of forgiveness and grace in our words and actions, we welcome all into the joy that is found in, with, and under Jesus Christ.

Humbled by Christ's sacrifice we strive to bring God's kingdom to earth and advocate for justice, mercy, and peace in our community, and throughout the world.



# COMMERCIAL PROPOSAL **SER4184**

Page: 1 of \_

**HIGH QUALITY WORK TO  
REPAIR AND PRESERVE  
HERITAGE BUILDINGS OF  
BRICK, STONE, TERRA COTTA  
BUILT WITH LIME MORTARS**


Contractor No's: PA005862  
LEAD SAFE#35509-2 NY 2084162-DCA NJ  
232-460-052 DELWR 2005208362  
 New Work     Change Order  
Prepared By ANDY DEGRUCHY

|  |             |                         |  |
|--|-------------|-------------------------|--|
| <b>Proposal Submitted To:</b>                  |             | <b>Date:</b> 01/15/2025 | <b>Job Type</b>  |
| <b>Zion Evangelical Lutheran Church</b>        |             |                         | CORNER TOWER AND GABLE NEXT TO<br>CORNER TOWER   |
| <b>101 North Greenwood Street</b>              |             |                         | <b>Site Location</b>   |
| <b>Tamaqua, PA 18252-</b>                      |             |                         | 101 NORTH GREENWOOD STREET,<br>TAMAQUA, PA   |
| <b>Site</b>                                    | <b>Work</b> | <b>Fax</b>              | <b>Source</b>  |
| 570-573-9920 /                                 |             |                         | <input type="checkbox"/> Referral <input type="checkbox"/> Phone Book                            |
|  |             |                         | <input type="checkbox"/> Company Sign <input checked="" type="checkbox"/> Pre-Existing Contract  |
|  |             |                         | <input type="checkbox"/> Direct Contact <input type="checkbox"/> Web Site                        |
| <b>Contact:</b> MARK VALENTINE & GEORGE TAYLOR |             |                         | <input type="checkbox"/> Brochure <input type="checkbox"/> E-Mail <input type="checkbox"/> Other |

We hereby submit this proposal for the work described below **INCLUDING AS PART OF THIS NEW OR CHANGE AGREEMENT ALL THE CLAUSES OF THE REVERSE SIDE OF THIS CONTRACT.**

1. WORK PHASE 1 IS FOR THE CORNER TOWER ALL THE WAY AROUND
1. ERECT STEEL SCAFFOLD TO ACCESS THE ENTIRE ELEVATION FROM THE CORNER TOWER ALL THE WAY AROUND ONLY
  2. APPLY A POULTICE IF ANY AREAS OF THE EXPOSED CAST CONCRETE SHOW BLOOMS OF EFFLORESCENCE PRESENT. THIS IS DONE IN ORDER TO DRAW SALTS INTO THE POULTICE MATERIAL AND THEN RE-APPLY POULTICE IF NEEDED TO DRAW MORE SALTS OUT OF THE CAST STONE FURTHER.
  3. SCARIFY THE REMAINING SOUND CAST CONCRETE DETAIL PIECES THAT SURROUND THE OPENINGS, PIER CAP AND EMBELLISHING DETAILS IF THEY DID NOT HAVE SPALLING CONCRETE FACES REMOVED. NOTE ANY OF THE PAINT ON ANY OF THE PAINTED EMBELLISHMENTS THAT DETAIL THE TOWER WHICH ARE FOUND TO BE TIGHTLY ADHERED AND ESPECIALLY IF THE COATINGS ARE LOCKING IN ANY LEXAN WINDOW COVERS, THEY WILL NOT BE DISTURBED. THEREFORE WE WILL NOT BE REMOVING THE WHITE COATING ON EVERY BIT OF THE CURRENTLY WHITE COATED EMBELLISHING DETAILS BUT ACTUALLY COATING OVER IT WITH THE Ecologic(tm) Brand WHITE POTASSIUM SILICATE PAINT WHEN WE COAT THE REPAIRED CAST STONES AS OUTLINED IN THE STEPS TO FOLLOW BELOW. THE TOTAL RESTORATION OF THE STAIN GLASS WINDOWS AND TRACERY COULD BE ELECTED- SEE NOTES IN RED BELOW.
  4. CLEAN THE CORNER TOWER STONEMWORK DOWN WITH A LOW PRESSURE WASH AND D/2 BIOLOGICAL SOLUTION AS A CLEANER TO REMOVE THE ALGAE WHICH WAS GROWING UNDER THE PAINT COATINGS REMOVED.
  5. CONSOLIDATE THE WEAK MATRIX OF THE ORIGINAL CAST CONCRETE TRIM WITH POTASSIUM SILICATE WATER GLASS. THIS IS BEING DONE TO ADDITIONALLY CONDITION THE CAST STONE FOR REPAIR.
  6. REPOINT THE AREAS THAT ARE NOT ORIGINAL POINTING WHICH HAVE BEEN REPOINTED AND ARE FAILING AGAIN INCLUDING PATCH POINTING THE FULLY MISSING JOINTS FOUND IN THE STONEMWORK. WE USE MATERIAL THAT IS SIMILAR IN COMPOSITION, COLOR, TEXTURE AND TOOLING AS THOSE OF THE REMAINING SURROUNDING JOINTS.
  7. RECONSTRUCT BROKEN PROFILES AND MISSING FACES OF THE ORIGINAL CAST CONCRETE TRIM ELEMENTS INCLUDING GOING OVER THE SCARIFIED AREAS THAT ARE BEING PREPARED IN THIS STEP SO THAT THE FINISH WILL BE CONTINUOUS. WE WILL USE LITHOMEX PATCHING COMPOUND TO DO THESE REPAIRS. WE WILL SET IN SOME STAINLESS STEEL SCREWS TO INCREASE THE MECHANICAL BOND BETWEEN THE LITHOMEX AND THE REMAINING CAST STONE AS DEEMED NECESSARY. THE LITHOMEX IS FURTHER ADHERED TO THE HOST SUBSTRATE BY THE MECHANICAL BOND OF THE IRREGULAR/SCARIFIED CONCRETE SURFACES. THERE IS ALSO A CHEMICAL BOND BETWEEN THE LITHOMEX AND THE POTASSIUM SILICATE (WATER GLASS) TREATED CONCRETE AS WELL. THIS REPAIR SYSTEM WILL GIVE A HIGHER LIQUID AND VAPOR PERMEABILITY THAN OTHER CEMENT BASED PATCHING MATERIALS. THIS IS GOOD SINCE HIGHER
- MAY WE PUT UP OUR COMPANY SIGNBOARD ?  YES  NO

**WE PROPOSE** hereby to furnish material, equipment and labor - complete in accordance with the above specifications for the sum of: **\$ 445000.00**

Contractor:  **BBB Accredited Business**    Owner initial at the BBB clause on back is required in advance to enlist binding arbitration in the event of a contractual conflict.    **THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS**

|   |                      |  |  |      |
|---|----------------------|--|--|------|
| THE PRICES, SPECIFICATIONS AND CONDITIONS (SEE BACK PAGE) ARE SATISFACTORY AND ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK. | <b>PAYMENT TERMS</b> |  | Upon completion of the job, and upon my inspection and satisfaction of your company's work, I will gladly fill out your customer satisfaction record for your referral use and give you permission for any commercial use of before and after photos or videos of our project. |      |
|   | DEPOSIT TO SCHEDULE  | <b>SEE</b>                                       |  |      |
|   | DOWN PAYMENT         | <b>PAYMENT</b>                                   |  |      |
|   | FINAL PAYMENT        | <b>SCHEDULE</b>                                  |  |      |
| OWNER OR AUTHORIZED PARTY   | Date                 | Finance Charge On Balance Not Paid After 30 Days | OWNER OR AUTHORIZED PARTY  | Date |



**COMMERCIAL PROPOSAL SER4184**

Page: 2 of \_

**HIGH QUALITY WORK TO  
REPAIR AND PRESERVE  
HERITAGE BUILDINGS OF  
BRICK, STONE, TERRA COTTA  
BUILT WITH LIME MORTARS**

Contractor No's: PA005862  
LEAD SAFE#35509-2 NY 2084162-DCA NJ  
232-460-052 DELWR 2005208362

CONCENTRATIONS OF CEMENT IN OTHER PATCHING MIXES WILL INHIBIT THE ESCAPE OF MOISTURE FROM THE CORE OF THE CAST UNITS.

8. POINT IN DISTINCT LINES BETWEEN THE NEWLY RECONSTRUCTED UNITS.

9. COAT THE REPAIRED CAST CONCRETE TRIM ELEMENTS AND JOINTS WITH Ecologic(tm) Brand POTASSIUM SILICATE WHITE PAINT. THIS WILL ACT AS A BREATHABLE SHELTERING COAT. THIS WILL INHIBIT DECAY BUT STILL ALLOW AN EXCELLENT VAPOR PERMEABILITY SO THAT MOISTURE CAN STILL ESCAPE THROUGH THE COATING. UNLIKE THE WHITE IMPERVIOUS CEMENTICIOUS COATING FIRST USED WHICH ONLY TRAPPED WATER OR ANY LATEX PAINT INCLUDING EPOXY PAINTS THAT SIT ON THE SURFACE, TRAP WATER AND/OR CRACK AND PEEL OFF, THE Ecologic(tm) Brand POTASSIUM SILICATE WHITE PAINT WILL WEAR DOWN OVER THE YEARS.

10. ONLY CUT OUT FAILING CAULK USED TO POINT THE LARGE LIMESTONE UNITS AND WHERE THIS IS DONE WE WILL REPOINT THEM CORRECTLY USING LIME MORTAR.

11. CLEAN UP DEBRIS WE HAVE GENERATED AND REMOVE THE SCAFFOLDING AND DEBRIS.

**II. GABLE NEXT TO CORNER TOWER**

1. ERECT STEEL SCAFFOLD TO ACCESS THE GABLE EXTERIOR TO EFFECTIVELY DO OUR WORK.

2. APPLY A POULTICE IF ANY AREAS OF THE EXPOSED CAST CONCRETE SHOW BLOOMS OF EFFLORESCENCE PRESENT. THIS IS DONE IN ORDER TO DRAW SALTS INTO THE POULTICE MATERIAL AND THEN RE-APPLY POULTICE IF NEEDED TO DRAW MORE SALTS OUT OF THE CAST STONE FURTHER.

3. SCARIFY THE REMAINING SOUND CAST CONCRETE DETAIL PIECES THAT SURROUND THE OPENINGS, PIER CAP AND EMBELLISHING DETAILS IF THEY DID NOT HAVE SPALLING CONCRETE FACES REMOVED. NOTE ANY OF THE PAINT ON ANY OF THE PAINTED EMBELLISHMENTS THAT DETAIL THE GABLE, WHICH ARE FOUND TO BE TIGHTLY ADHERED AND ESPECIALLY IF THE COATINGS ARE LOCKING IN ANY LEXAN WINDOW COVERS, THEY WILL NOT BE DISTURBED. THEREFORE WE WILL NOT BE REMOVING THE WHITE COATING ON EVERY BIT OF THE CURRENTLY WHITE COATED EMBELLISHING DETAILS BUT ACTUALLY COATING OVER IT WITH THE Ecologic(tm) Brand WHITE POTASSIUM SILICATE PAINT WHEN WE COAT THE REPAIRED CAST STONES AS OUTLINED IN THE STEPS TO FOLLOW BELOW. THE TOTAL RESTORATION OF THE STAIN GLASS WINDOWS AND TRACERY COULD BE ELECTED - SEE NOTES IN RED BELOW.

4. CLEAN THE GABLE'S STONEMWORK DOWN WITH A LOW PRESSURE WASH AND D/2 BIOLOGICAL SOLUTION AS A CLEANER TO REMOVE THE ALGAE WHICH WAS GROWING UNDER THE PAINT COATINGS REMOVED.

5. CONSOLIDATE THE WEAK MATRIX OF THE ORIGINAL CAST CONCRETE TRIM WITH POTASSIUM SILICATE WATER GLASS. THIS IS BEING DONE TO ADDITIONALLY CONDITION THE CAST STONE FOR REPAIR.

6. REPOINT THE AREAS THAT ARE NOT ORIGINAL POINTING WHICH HAVE BEEN REPOINTED AND ARE FAILING AGAIN INCLUDING PATCH POINTING THE FULLY MISSING JOINTS FOUND IN THE STONEMWORK. WE USE MATERIAL THAT IS SIMILAR IN COMPOSITION, COLOR, TEXTURE AND TOOLING AS THOSE OF THE REMAINING SURROUNDING JOINTS.

7. RECONSTRUCT BROKEN PROFILES AND MISSING FACES OF THE ORIGINAL CAST CONCRETE TRIM ELEMENTS INCLUDING GOING OVER THE SCARIFIED AREAS THAT ARE BEING PREPARED IN THIS STEP SO THAT THE FINISH WILL BE CONTINUOUS. WE WILL USE LITHOMEX PATCHING COMPOUND TO DO THESE REPAIRS. WE WILL SET IN SOME STAINLESS STEEL SCREWS TO INCREASE THE MECHANICAL BOND

MAY WE PUT UP OUR COMPANY SIGNBOARD ?  YES  NO

WE PROPOSE hereby to furnish material, equipment and labor - complete in accordance with the above specifications for the sum of: **\$ 445000.00**

Contractor:



BBB Accredited Business

Owner initial at the BBB clause on back is required in advance to enlist binding arbitration in the event of a contractual conflict.

**THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS**

THE PRICES, SPECIFICATIONS AND CONDITIONS (SEE BACK PAGE) ARE SATISFACTORY AND ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK.

| PAYMENT TERMS                                    |                 |
|--|-----------------|
| DEPOSIT TO SCHEDULE                              | <b>SEE</b>      |
| Sign below and initial twice on back             |                 |
| DOWN PAYMENT                                     | <b>PAYMENT</b>  |
| At Start Of Work                                 |                 |
| FINAL PAYMENT                                    | <b>SCHEDULE</b> |
| Terms: Net 10 Days, 1.5% Per Month (18% APR)     |                 |
| Finance Charge On Balance Not Paid After 30 Days |                 |

Upon completion of the job, and upon my inspection and satisfaction of your company's work, I will gladly fill out your customer satisfaction record for your referral use and give you permission for any commercial use of before and after photos or videos of our project.

OWNER OR AUTHORIZED PARTY \_\_\_\_\_ Date

OWNER OR AUTHORIZED PARTY \_\_\_\_\_ Date





# COMMERCIAL PROPOSAL **SER4184**

Page: 3 of \_\_\_

**HIGH QUALITY WORK TO  
REPAIR AND PRESERVE  
HERITAGE BUILDINGS OF  
BRICK, STONE, TERRA COTTA  
BUILT WITH LIME MORTARS**

**Contractor No's: PA005862**  
LEAD SAFE#35509-2 NY 2084162-DCA NJ  
232-460-052 DELWR 2005208362

BETWEEN THE LITHOMEX AND THE REMAINING CAST STONE AS DEEMED NECESSARY. THE LITHOMEX IS FURTHER ADHERED TO THE HOST SUBSTRATE BY THE MECHANICAL BOND OF THE IRREGULAR/SCARIFIED CONCRETE SURFACES. THERE IS ALSO A CHEMICAL BOND BETWEEN THE LITHOMEX AND THE POTASSIUM SILICATE (WATER GLASS) TREATED CONCRETE AS WELL. THIS REPAIR SYSTEM WILL GIVE A HIGHER LIQUID AND VAPOR PERMEABILITY THAN OTHER CEMENT BASED PATCHING MATERIALS. THIS IS GOOD SINCE HIGHER CONCENTRATIONS OF CEMENT IN OTHER PATCHING MIXES WILL INHIBIT THE ESCAPE OF MOISTURE FROM THE CORE OF THE CAST UNITS.

8. POINT IN DISTINCT LINES BETWEEN THE NEWLY RECONSTRUCTED UNITS.

9. COAT THE REPAIRED CAST CONCRETE TRIM ELEMENTS AND JOINTS WITH Ecologic(tm) Brand POTASSIUM SILICATE WHITE PAINT. THIS WILL ACT AS A BREATHABLE SHELTERING COAT. THIS WILL INHIBIT DECAY BUT STILL ALLOW AN EXCELLENT VAPOR PERMEABILITY SO THAT MOISTURE CAN STILL ESCAPE THROUGH THE COATING. UNLIKE THE WHITE IMPERVIOUS CEMENTICIOUS COATING FIRST USED WHICH ONLY TRAPPED WATER OR ANY LATEX PAINT INCLUDING EPOXY PAINTS THAT SIT ON THE SURFACE, TRAP WATER AND/OR CRACK AND PEEL OFF, THE Ecologic(tm) Brand POTASSIUM SILICATE WHITE PAINT WILL WEAR DOWN OVER THE YEARS.

10. ONLY CUT OUT FAILING CAULK USED TO POINT THE LARGE LIMESTONE UNITS AND WHERE THIS IS DONE WE WILL REPOINT THEM CORRECTLY USING LIME MORTAR.

11. CLEAN UP DEBRIS WE HAVE GENERATED AND REMOVE THE SCAFFOLDING AND DEBRIS.

Phase 1 - CORNER TOWER ONLY \$290,000.00

Phase 2 - GABLE NEXT TO CORNER TOWER \$167,000.00

IF PHASE 1 AND 2 ARE DONE SIMULTANEOUSLY THE TOTAL IS \$445,000.00. THIS DEDUCTS COST DUE TO THE ECONOMY FOUND BY EFFICIENCY WHEN DOING ALL THE HIGH WORK- ( BOTH CORNER TOWER ALL THE WAY AROUND INCLUDING ROOF SIDE AND THE GABLE THAT IS BETWEEN THEM).

**COMMERCIAL WORK PAYMENT SCHEDULE:**

1. 5% DEPOSIT TO SCHEDULE
2. 35% UPON SCAFFOLD/ACCESS SET AND WORK BEGUN
3. 35% UPON COMPLETION OF PREP WORK
4. 25% UPON FINAL COMPLETION

**SPECIAL CONSIDERATIONS:** ALL DIMENSIONS ARE APPROXIMATE. ALL COLORS, SIZES, TEXTURES ARE STANDARD TYPES. UPGRADES ARE AN ADDITIONAL COST. THERE IS NO OTHER TRADE WORK INCLUDED EXCEPT AS SPECIFIED IN THIS CONTRACT **ADDITIONS, EXCLUSIONS & NOTES:**

**THIS PROPOSAL DOES NOT ADDRESS THE LEXAN COVERS OVER THE WINDOWS. IF FURTHER WORK TO ADDRESS THE WINDOWS IS DESIRED BY THE CHURCH CONGREGATION IT COULD POTENTIALLY BE ADDITIONALLY ADDRESSED WHEN THE SCAFFOLDING IS UP. THE FULL CONDITION OF THE WINDOWS IS NOT KNOWN SO NO PRICE CAN BE ASSIGNED TO ADDRESS THE WINDOWS AT THIS TIME.**

**THE PRIMARY PURPOSE OF DESIGNING THIS PROPOSAL TO ADDRESS THE HIGH ELEVATIONS FIRST WITHIN WHAT ARE LAID OUT AS THREE (3) POTENTIAL PHASES IS TO UNDERSTAND WHAT THE COSTS INVOLVED ARE FOR WHAT REPRESENTS THE LARGER PORTION OF THE OVERALL WORK IN ADDRESSING ALL THE FAILING CAST STONE ELEMENTS. THE SECONDARY PURPOSE OF ADDRESSING THE HIGH WORK FIRST IS DUE TO THE DANGER THAT POTENTIALLY IS PRESENTED BY THE CHANCE OF FALLING DEBRIS COMING FROM HIGH UP AND LANDING AROUND DOORWAYS AND SIDEWALKS AND POSING THE THREAT OF BODILY HARM OR OTHER SERIOUS DAMAGE. THERE WILL**

**MAY WE PUT UP OUR COMPANY SIGNBOARD ?  YES  NO**

**WE PROPOSE** hereby to furnish material, equipment and labor - complete in accordance with the above specifications for the sum of: **\$ 445000.00**

Contractor:



BBB  
Accredited  
Business

Owner initial at the BBB clause on back is required in advance to enlist binding arbitration in the event of a contractual conflict.

**THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS**

THE PRICES, SPECIFICATIONS AND CONDITIONS (SEE BACK PAGE) ARE SATISFACTORY AND ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK.

| PAYMENT TERMS                                    |                                     |
|--|-------------------------------------|
| DEPOSIT TO SCHEDULE                              | <b>SEE<br/>PAYMENT<br/>SCHEDULE</b> |
| Sign below and Initial twice on back             |                                     |
| DOWN PAYMENT                                     |                                     |
| At Start Of Work                                 |                                     |
| FINAL PAYMENT                                    |                                     |
| Terms: Net 10 Days, 1.5% Per Month (18% APR)     |                                     |
| Finance Charge On Balance Not Paid After 30 Days |                                     |

Upon completion of the job, and upon my inspection and satisfaction of your company's work, I will gladly fill out your customer satisfaction record for your referral use and give you permission for any commercial use of before and after photos or videos of our project.

OWNER OR AUTHORIZED PARTY \_\_\_\_\_ Date \_\_\_\_\_

OWNER OR AUTHORIZED PARTY \_\_\_\_\_ Date \_\_\_\_\_



215-536-4482

**COMMERCIAL PROPOSAL SER4184**

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**HIGH QUALITY WORK TO  
REPAIR AND PRESERVE  
HERITAGE BUILDINGS OF  
BRICK, STONE, TERRA COTTA  
BUILT WITH LIME MORTARS**

Contractor No's: PA005862  
LEAD SAFE#35509-2 NY 2084162-DCA NJ  
232-460-052 DELWR 2005208362

REMAIN LOWER WORK TO BE ATTENDED TO IN SOME FUTURE YEAR. THE LOWER AREAS DO NOT APPEAR TO BE AS CRUCIAL REGARDING THE DANGER THEY POSE NOR WILL THEY REFLECT THE HIGHER COSTS ASSOCIATED WITH ACCESSING THIS VERY HIGH WORK WHICH IS ADDRESSED IN THIS PROPOSAL.

MAY WE PUT UP OUR COMPANY SIGNBOARD ?  YES  NO

WE PROPOSE hereby to furnish material, equipment and labor - complete in accordance with the above specifications for the sum of: **\$ 445000.00**

Contractor:



BBB  
Accredited  
Business

Owner initial at the BBB clause on back is required in advance to enlist binding arbitration in the event of a contractual conflict.

**THIS PROPOSAL MAY BE WITHDRAWN  
BY US IF NOT ACCEPTED WITHIN  
30 DAYS**

THE PRICES, SPECIFICATIONS AND CONDITIONS (SEE BACK PAGE) ARE SATISFACTORY AND ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK.

**PAYMENT TERMS**

|   |                 |
|---|-----------------|
| DEPOSIT TO SCHEDULE<br>Sign below and initial twice on back   | <b>SEE</b>      |
| DOWN PAYMENT<br>At Start Of Work                              | <b>PAYMENT</b>  |
| FINAL PAYMENT<br>Terms: Net 10 Days, 1.5% Per Month (18% APR) | <b>SCHEDULE</b> |
| Finance Charge On Balance Not Paid After 30 Days              |                 |

Upon completion of the job, and upon my inspection and satisfaction of your company's work, I will gladly fill out your customer satisfaction record for your referral use and give you permission for any commercial use of before and after photos or videos of our project.

OWNER OR AUTHORIZED PARTY \_\_\_\_\_ Date

OWNER OR AUTHORIZED PARTY \_\_\_\_\_ Date



# COMMERCIAL PROPOSAL **SER4185**

Page: 1 of 1

**HIGH QUALITY WORK TO  
REPAIR AND PRESERVE  
HERITAGE BUILDINGS OF  
BRICK, STONE, TERRA COTTA  
BUILT WITH LIME MORTARS**

Contractor No's: PA005862  
LEAD SAFE#35509-2 NY 2084162-DCA NJ  
232-460-052 DELWR 2005208362  
 New Work     Change Order  
Prepared By ANDY DEGRUCHY

|  |   |                         |   |
|--|---|-------------------------|---|
| <b>Proposal Submitted To:</b><br><br><b>Zion Evangelical Lutheran Church</b><br><b>101 North Greenwood Street</b><br><b>Tamaqua, PA 18252-</b> |   | <b>Date:</b> 01/15/2025 | <b>Job Type</b><br>VINTAGE MASONRY REPAIR WORK TO<br>UPPER END MAUCH CHUNK ST<br><br><b>Site Location</b><br>101 NORTH GREENWOOD STREET,<br>TAMAQUA, PA<br><br><b>Source</b><br><input type="checkbox"/> Referral <input type="checkbox"/> Phone Book<br><input type="checkbox"/> Company Sign <input checked="" type="checkbox"/> Pre-Existing Contract<br><input type="checkbox"/> Direct Contact <input type="checkbox"/> Web Site<br><input type="checkbox"/> Brochure <input type="checkbox"/> E-Mail <input type="checkbox"/> Other |
| <b>Site</b> <b>Work</b> <b>Fax</b><br>570-668-2180 /   | <b>Contact:</b> MARK VALENTINE 570-573-9920 |                         |   |

We hereby submit this proposal for the work described below **INCLUDING AS PART OF THIS NEW OR CHANGE AGREEMENT ALL THE CLAUSES OF THE REVERSE SIDE OF THIS CONTRACT.**

I. THE SIDE OF THE CHURCH FACING MAUCH CHUNK ST TO THE FAR RIGHT AND BELOW THE TOWER WE ALREADY COMPLETED

1. ERECT STEEL SCAFFOLD TO ACCESS THE AREAS AS NEEDED TO EFFECTIVELY DO THIS WORK.
2. APPLY A POULTICE IF ANY AREAS OF THE EXPOSED CAST CONCRETE SHOW BLOOMS OF EFFLORESCENCE PRESENT. THIS IS DONE IN ORDER TO DRAW SALTS INTO THE POULTICE MATERIAL AND THEN RE-APPLY POULTICE IF NEEDED TO DRAW MORE SALTS OUT OF THE CAST STONE FURTHER.
3. SCARIFY THE REMAINING SOUND CAST CONCRETE DETAIL PIECES THAT MAKE UP THE DOOR ARCH, PIER CAPS AND EXFOLIATED CONCRETE FACES AT THE TOP OF THE GABLE. NOTE THAT THE MAJORITY OF ALL THE PAINT ON THE WINDOW TRACERY WAS FOUND TO BE TIGHTLY ADHERED TO THE TRACERY AND LOCKING IN THE LEXAN WINDOW COVERS. THEREFORE WE WILL NOT BE REMOVING THE WHITE COATING ON THE TRACERY BUT COATING OVER IT WITH THE QUARTZGUARD WHITE POTASSIUM SILICATE PAINT WHEN WE COAT THE REPAIRED CAST STONES IN THE STEPS TO FOLLOW BELOW.
4. CLEAN THE TOWER'S STONEMWORK DOWN WITH A LOW PRESSURE WASH AND D/2 BIOLOGICAL SOLUTION AS A CLEANER TO REMOVE THE ALGAE WHICH WAS GROWING UNDER THE PAINT COATINGS REMOVED.
5. CONSOLIDATE THE WEAK MATRIX OF THE ORIGINAL CAST CONCRETE TRIM WITH POTASSIUM SILICATE WATER GLASS. THIS IS BEING DONE TO ADDITIONALLY CONDITION THE CAST STONE FOR REPAIR.
6. REPOINT THE AREAS THAT ARE NOT ORIGINAL POINTING WHICH HAVE BEEN REPOINTED AND ARE FAILING AGAIN INCLUDING PATCH POINTING THE FULLY MISSING JOINTS FOUND IN THE STONEMWORK. WE USE MATERIAL THAT IS SIMILAR IN COMPOSITION, COLOR, TEXTURE AND TOOLING AS THOSE OF THE REMAINING SURROUNDING JOINTS.
7. RECONSTRUCT BROKEN PROFILES AND MISSING FACES OF THE ORIGINAL CAST CONCRETE TRIM ELEMENTS INCLUDING GOING OVER THE SCARIFIED AREAS THAT ARE BEING PREPARED IN THIS STEP SO THAT THE FINISH WILL BE CONTINUOUS. WE WILL USE LITHOMEX PATCHING COMPOUND TO DO THESE REPAIRS. WE WILL SET IN SOME STAINLESS STEEL SCREWS TO INCREASE THE MECHANICAL BOND BETWEEN THE LITHOMEX AND THE REMAINING CAST STONE. THE LITHOMEX IS FURTHER ADHERED TO THE HOST SUBSTRATE BY THE MECHANICAL BOND OF THE IRREGULAR/SCARIFIED CONCRETE SURFACES. THERE IS ALSO A CHEMICAL BOND BETWEEN THE LITHOMEX AND THE POTASSIUM SILICATE (WATER GLASS) TREATED CONCRETE AS WELL. THIS REPAIR SYSTEM WILL GIVE A HIGHER LIQUID AND VAPOR PERMEABILITY THAN OTHER CEMENT BASED PATCHING MATERIALS. THIS IS GOOD SINCE HIGHER CONCENTRATIONS OF CEMENT IN OTHER PATCHING MIXES WILL INHIBIT THE ESCAPE OF MOISTURE FROM THE CORE OF THE CAST UNITS.

MAY WE PUT UP OUR COMPANY SIGNBOARD ?  YES  NO

**WE PROPOSE** hereby to furnish material, equipment and labor - complete in accordance with the above specifications for the sum of: **\$ 198000.00**

Contractor:



BBB Accredited Business  
Owner Initial at the BBB clause on back is required in advance to enlist binding arbitration in the event of a contractual conflict.

**THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS**

THE PRICES, SPECIFICATIONS AND CONDITIONS (SEE BACK PAGE) ARE SATISFACTORY AND ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK.

| PAYMENT TERMS   |          |
|---|----------|
| DEPOSIT TO SCHEDULE<br>Sign below and initial twice on back   | SEE      |
| DOWN PAYMENT<br>At Start Of Work                              | PAYMENT  |
| FINAL PAYMENT<br>Terms: Net 10 Days, 1.5% Per Month (18% APR) | SCHEDULE |
| Finance Charge On Balance Not Paid After 30 Days              |          |

Upon completion of the job, and upon my inspection and satisfaction of your company's work, I will gladly fill out your customer satisfaction record for your referral use and give you permission for any commercial use of before and after photos or videos of our project.

OWNER OR AUTHORIZED PARTY \_\_\_\_\_ Date \_\_\_\_\_

OWNER OR AUTHORIZED PARTY \_\_\_\_\_ Date \_\_\_\_\_



# COMMERCIAL PROPOSAL **SER4185**

Page: 2 of \_

**HIGH QUALITY WORK TO  
REPAIR AND PRESERVE  
HERITAGE BUILDINGS OF  
BRICK, STONE, TERRA COTTA  
BUILT WITH LIME MORTARS**

Contractor No's: PA005862  
LEAD SAFE#35509-2 NY 2084162-DCA NJ  
232-460-052 DELWR 2005208362

8. POINT IN DISTINCT LINES BETWEEN THE NEWLY RECONSTRUCTED UNITS.

9. COAT THE REPAIRED CAST CONCRETE TRIM ELEMENTS AND JOINTS WITH ECOLOGIC BRAND POTASSIUM SILICATE WHITE PAINT. THIS WILL ACT AS A BREATHABLE SHELTERING COAT. THIS WILL INHIBIT DECAY BUT STILL ALLOW AN EXCELLENT VAPOR PERMEABILITY SO THAT MOISTURE CAN STILL ESCAPE THROUGH THE COATING. UNLIKE THE WHITE IMPERVIOUS CEMENTICIOUS COATING FIRST USED WHICH ONLY TRAPPED WATER OR ANY LATEX PAINT INCLUDING EPOXY PAINTS THAT SIT ON THE SURFACE, TRAP WATER AND/OR CRACK AND PEEL OFF, THE POTASSIUM SILICATE COATING WOULD ONLY FAIL IF MOISTURE IS STILL COMING THROUGH THE CAST STONE TO THE SURFACE.

10. ONLY CUT OUT FAILING CAULK USED TO POINT THE STONEMWORK AND WHERE THIS IS DONE WE WILL REPOINT THEM CORRECTLY USING LIME MORTAR. FAILING CAULK WOULD BE CAULK THAT IS NOT STILL INTACT AND SOUND AND APPEARS TO BE WORKING.

11. CLEAN UP DEBRIS WE HAVE GENERATED AND REMOVE THE SCAFFOLDING AND DEBRIS.

Phase 1 - \$198,000.00 Upper end of Mauch Chunk side from below the tower we already completed and up to wrapping around the corner to the stonework for the corner

**COMMERCIAL WORK PAYMENT SCHEDULE:**

1. 5% DEPOSIT TO SCHEDULE
2. 45% UPON SCAFFOLD/ACCESS SET AND WORK BEGUN
3. 25% UPON COMPLETION OF WORK READY TO PAINT
3. 25% UPON FINAL COMPLETION

SPECIAL CONSIDERATIONS: ALL DIMENSIONS ARE APPROXIMATE. ALL COLORS, SIZES, TEXTURES ARE STANDARD TYPES. UPGRADES ARE AN ADDITIONAL COST. THERE IS NO OTHER TRADE WORK INCLUDED EXCEPT AS SPECIFIED IN THIS CONTRACT. **ADDITIONS, EXCLUSIONS & NOTES: THERE IS NO WORK BEING DONE TO ANY PART OF THE BRICK RETURN SHOWN IN PHOTO #2 WHICH GOES DOWN THE ALLEY.**

WE ARE NOT DOING ANY METAL WORK WITH THE WORK DESCRIBED FOR THESE AREAS. SO REMOVING THE METAL CAPPING ON TOP OF THE GABLE, WHICH HAS A DAMAGED COPING (WHICH IS CAST STONE ON TOP) OR THE METAL CAPPING ON TOP OF THE STONE BEHIND THE PIER IS NOT INCLUDED. IT COULD BE THAT AFTER FURTHER INSPECTION THAT THE CAPPING CAN REMAIN AND ANY DAMAGE UNDERNEATH IT IS NOT GETTING WORSE. OR IT COULD BE DETERMINED WITH FURTHER INSPECTION THAT THE UNITS UNDER THE METAL SHOULD COME DOWN AND BE REPLACED. THIS COST IS NOT IN THIS PRICE AND WOULD HAVE TO BE ADDED ONCE WE MAKE A DETERMINATION ON WHAT TO DO AND THE SCAFFOLD IS UP. SEE PHOTO #3

THIS CONTRACT DOES NOT INCLUDE MEETING WITH, MAKING SUBMITTALS TO, PROVIDING MOCK-UP SAMPLES FOR ANY CITY OR TOWNSHIP AGENCY SUCH AS HISTORICAL APPROPRIATENESS REVIEW BOARD, BUILDING AND ZONING DEPARTMENTS OR ANY AGENCY OF GOVERNMENT WHICH REQUIRE PERMITS, INSPECTIONS, OR AUTHORIZATION BEFORE WORK CAN PROCEED NOR DOES THIS PROPOSAL ADDRESS OR WARRANT AGAINST ANY ENVIRONMENTAL ISSUES CREATED OR WHICH BECOME APPARENT AS A RESULT OF THE WORK WE PROPOSE TO DO. WE WILL ON THE OWNER'S BEHALF SUBMIT TO ALL THE ABOVE IF ADDITIONALLY PAID TO DO SO. SEE PERMITS AND CODES CLAUSE ON THE BACK OF THIS CONTRACT.

MAY WE PUT UP OUR COMPANY SIGNBOARD ?  YES  NO

WE PROPOSE hereby to furnish material, equipment and labor - complete in accordance with the above specifications for the sum of: **\$ 198000.00**

Contractor:



BBB  
Accredited  
Business

Owner Initial at the BBB clause on back is required in advance to enlist binding arbitration in the event of a contractual conflict.

**THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS**

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| PAYMENT TERMS                                    |                                     |
|--|-------------------------------------|
| DEPOSIT TO SCHEDULE                              | <b>SEE<br/>PAYMENT<br/>SCHEDULE</b> |
| Sign below and Initial twice on back             |                                     |
| DOWN PAYMENT<br>At Start Of Work                 |                                     |
| FINAL PAYMENT                                    |                                     |
| Terms: Net 10 Days, 1.5% Per Month (18% APR)     |                                     |
| Finance Charge On Balance Not Paid After 30 Days |                                     |

Upon completion of the job, and upon my inspection and satisfaction of your company's work, I will gladly fill out your customer satisfaction record for your referral use and give you permission for any commercial use of before and after photos or videos of our project.

OWNER OR AUTHORIZED PARTY \_\_\_\_\_ Date

OWNER OR AUTHORIZED PARTY \_\_\_\_\_ Date



1) UPPER END OF MAUCH CHUNK SIDE BELOW THE TOWER



2) NO WORK TO THE BRICK RETURN DOWN THE ALLEY



3) UPPER END OF MAUCH CHUNK SIDE BELOW THE TOWER



4) UPPER END OF MAUCH CHUNK SIDE BELOW THE TOWER



5) UPPER END OF MAUCH CHUNK SIDE BELOW THE TOWER



6) NO WORK TO THE METAL CAPPED WINDOW SILLS, ETC

Legally Binding Clauses Included As Part Of This Contract which is Compliant with HICPA (Home Improvement Consumer Protection 1-888-520-6680)

The official registration number of deGruchy Masonry, Inc is PA005862 and can be verified or obtained from the Pennsylvania Office of Attorney General- Bureau of Consumer Protection by calling 1-888-520-6680. Registration does not imply endorsement by the Attorney General.

The term Contractor wherever used in this agreement shall mean the seller, and include any authorized assignee of the contractor, and the term Owner wherever used in this contract shall mean the buyer or authorized party guaranteeing payment on behalf of the owner of the property, and include any consignee of this contract.

**Permits And Codes**

The Owners may not waive local building codes and agree to secure all required permits and fees which may be imposed by any agency of government before the construction agreed to under this contract can begin or owners may, at an additional cost, authorize Contractor to obtain the permits for them.

Owners agree that the existing structure either conforms with all codes and ordinances or agree to assume full legal responsibility for any existing improvements which do not comply with local building codes, local zoning ordinances or are constructed beyond the boundaries of the property.

Contractor is not responsible for existing building flaws, existing deterioration or existing code violations and assumes no responsibility for making code-mandated changes to the existing structure or heating systems or its mechanical or electrical systems except as identified in this agreement.

**Insurances:**

The owners agree to maintain a property liability insurance policy to keep the building and construction site adequately insured against loss by fire, theft, vandalism and malicious mischief. Owners are advised that anyone other than employees and subcontractors of said contractor who uses or misuses job site equipment, including scaffold, does so at the Owners' risk and liability and therefore all precautions to keep unauthorized parties away from equipment is borne by the Owners.

Owners are responsible for keeping all other people, pets and any interior and exterior belongings protected and away from the paths of the construction work during and after work hours. Valuables should be removed or covered by owners to protect from dust or vibration from construction work to dislodge the items.

Contractor will maintain worker's compensation insurance on all their employees, \$1,000,000 personal injury liability and \$1,000,000 property damage insurance

**Work Site:**

At the work site, Owners agree to provide what contractor considers ample space, and provide water and electric (if available) for their work. It is agreed that all construction salvage removed from the site in demolition or preparation work is contractor's property unless agreed upon otherwise in writing. Owners are responsible to protect, remove or transplant shrubbery, trees and flowers from around the immediate work site area. Contractor is not responsible for damage to shrubbery, trees or landscaping left in the immediate work site area. Owners must advise Contractor of locations not to be driven on such as septic lines. Contractor is not responsible for damage done to driveway, walks, wells, septic systems or underground cables due to the weight of concrete and delivery trucks or construction machinery. Any electrical protection required by OSHA or local ordinances before construction can begin is a cost borne by the owners above what this proposal affords if it is additionally required by an agency of government prior to allowing the fulfillment of this proposal.

**Unusual Conditions:**

If after beginning work, defects or unforeseen conditions or changes to the building from the date of this proposal arise which could not reasonably be noticed upon first inspection by the estimator, the Owners agree to pay the Contractor's normal retail rate for labor, equipment and material if the Owners desire the additional work to be done when accepting in writing a new quote made by the contractor for the changes.

The Contractor shall not be liable or responsible for any delays, or the inconvenience or loss of money due to such delays, that may occur due to strikes, accidents, weather conditions, manufacturer shortages, or causes beyond Contractor's control.

**Materials:**

Upon request of the Contractor, samples will be signed by the Owners or the Owners will choose from the contractor's existing numbered sample panels to represent the materials, styles and colors to be used. As is expected with all natural building materials or mixes incorporating natural material and manufactured materials, minor flaws and color variations will be acceptable as well as the craftsman's rendering of artistic expression in the manner in which the units are fitted or finished but not in respect to lack of a substantial workmanlike manner. Samples are not exact. "Match work" to existing work may not be exact because of manufacturer's material batching, weathering, or re-work done only in patch areas.

**Liens And Collections Policies:**

All projects whose contracted price exceeds \$50,000 will either have a mechanics lien placed on the project for the balance less deposits, or the owner may set up an escrow account with the contractor in the amount of the balance less deposits. The lien will be removed soon after the payments upon completion have been received by the contractor or the escrow account closed upon completion of the job and all payments are received.

The terms for all other project balances, for labor, equipment and material to date are net 10 days upon completion, upon owner's delay or upon delay beyond contractor's control. After 90 days past due on all balances with no attempt by the owner to pay in full, a mechanics lien will be levied against the buyers real estate. The lien will be lifted when all account balances are current and all costs incurred including accrued interest and collection agency fees have been paid in full by the buyer.

**Side Agreements:**

No work will be done or material furnished except as specified in this contract or agreed to in writing. All extras agreed upon will be charged at contractor's retail price for labor, equipment, and material only.

This contract contains all of the agreements of the Owners and Contractor, and no agreements, representations, promises or statements have been made by or on behalf of Contractor, except as set forth or incorporated herein. Any changes or additions to this contract must be set forth in a notation signed by a duly authorized officer of Contractor and signed by the owner or the owner's representative.

Approximate Start Date \_\_\_\_\_ Approximate Completion Date \_\_\_\_\_ (Allow 45 day window of error or if there is unforeseen issues or added work assign a new target completion date.

Name, Address, Contact and Registration info on any known sub-contractor who, at the writing of this proposal, will be included in fulfilling this proposal:

**Agreement to Arbitration:**

Any controversy or claim arising out of or relating to this contract or breach thereof shall be settled by arbitration in accordance with the BBB Rules of Binding Arbitration Clauses, and the judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. Disputes alleging criminal or statutory violations are precluded from arbitration proceedings. Decisions reached by the arbitrator(s) will be based on standards of fairness and/or application of the law. This Agreement to Arbitrate effects important legal rights, such as filing suit. This Agreement to Arbitrate is mandated by this proposal and therefore consent to arbitration is agreed to with the signing of the front of this proposal to use BBB Arbitration in seeking resolution to any dispute. There will be no cost to the customer of the business for use of this service as deGruchy Masonry, Inc. is a BBB Accredited Business. Further information can be obtained by contacting the BBB directly at (215) 893-9235. Initial you have read this \_\_\_\_\_

**Right To Cancel Notice:**

You, the owner(s) may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction, unless you have verbally asked the contractor to start as soon as possible and the work has begun. If there is a termination of the contract thereafter by Owner, Owner agrees to pay Contractor's retail price for labor, equipment and material to date, and 25% as liquidated damages and not as a penalty. Initial you have read this \_\_\_\_\_

Any in-residence type sales will never receive an immediate signed proposal without leaving triplicate copies of a Notice to Cancellation given to the customer.